



# Santee School District

**SCHOOLS:**

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy  
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

*Please note: The Board will meet in Closed Session at 6:30 p.m.*

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA  
August 20, 2019**

**District Mission**

*Providing an extraordinary education in an inspiring environment with caring people*

	<u>Page #:</u>
<b>A. OPENING PROCEDURES – 7:00 p.m.</b>	<b>5</b>
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
<b>B. REPORTS AND PRESENTATIONS</b>	<b>6</b>
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<b>C. PUBLIC COMMUNICATION</b>	<b>10</b>
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
<b>D. CONSENT ITEMS</b>	<b>11</b>
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
<b>Superintendent</b>	
<b>1.1. <u>Approval of Minutes</u></b>	<b>12</b>
<i>It is recommended that the Board of Education approve meeting minutes with any necessary modifications.</i>	

**Business Services**

- 2.1. Approval/Ratification of Travel Requests** 24  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 26  
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of July 2019.
- 2.3. Approval/Ratification of Purchase Orders** 28  
It is recommended that the Board of Education approve and ratify purchase orders for the month of July 2019 as presented in the item.
- 2.4. Approval/Ratification of Revolving Cash Report** 40  
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. Acceptance of Donations, Grants, and Bequests** 42  
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. Approval/Ratification of General Services Agreements** 43  
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation** 44  
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.8. Authorization to Sell/Dispose of Surplus Items** 45  
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$200.00 and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.9. Approval/Ratification of Agreement with G. Wayne Oetken & Associates for Consulting Services Related to New Residential Developments** 49  
It is recommended that the Board of Education approve/ratify the agreement with G. Wayne Oetken & Associates for Consulting Services related to New Residential Developments
- 2.10. Authorization to Submit Application for 2019-20 Mandated Cost Block Grant** 50  
It is recommended that the Board of Education authorize staff to submit application for the Mandated Cost Block Grant for the 2019-20 school year.

**Educational Services**

- 3.1. Approval of Nonpublic School Individual Services Agreement with San Diego Center for Children Nonpublic School Services** 51  
It is recommended that the Board of Education approve the Individual Services Agreement with San Diego Center for Children School.
- 3.2. Agency Master Contract with Word Play Speech Therapy, Inc. for Speech Therapy Services** 52  
It is recommended that the Board of Education approve the Nonpublic School Individual Services Agreement with San Diego Center for Children Nonpublic School Services.

**Human Resource/Pupil Services**

- 4.1. Personnel, Regular** 53  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Consultant Agreement** 58  
It is recommended that the Board of Education approve the consultant agreement.
- 4.3. Adoption of Resolution No. 1920-01 to Reduce Classified Non-Management Positions** 59  
It is recommended that the Board of Education adopt resolution no. 1920-01 to reduce classified non-management positions.

**E. DISCUSSION AND/OR ACTION ITEMS** 61  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

**Superintendent**

- 1.1. Approval of Revised Management and Confidential Employee Salary Schedule** 62  
It is recommended the Board of Education approve the Revised Management and Confidential Employee Salary Schedule.
- 1.2. Approval of Santee School District Student Profile** 66  
It is recommended that the Board of Education approve the Santee School District Student Profile.

**F. BOARD POLICIES AND BYLAWS** 67

- 1.1. Second Reading: Revised Board Policy 3000, Concepts and Roles** 68  
It is recommended that the Board of Education review, approve, and adopt the proposed revisions to Board Policy 3000, Concepts and Roles, in a second reading as presented.
- 1.2. Second Reading: Revised Board Policy 3100, Budget; and Deletion of Board Policy 3101, Fund Balance** 71  
It is recommended that the Board of Education review, approve, and adopt the proposed revisions to Board Policy 3100, Budget; and Delete Board Policy 3101, Fund Balance, in a second reading as presented.
- 1.3. Second Reading: Revised Board Policy 3515 Campus Security and Deletion of Board Policy 3515.3 Electronic Surveillance** 81  
Board Policy 3515, Campus Security and Deletion of Board Policy 3515.3 Electronic Surveillance, are being presented for a Second Reading.
- 1.4. Second Reading: Revised Board Policy 4119.21, 4219.21, 4319.21 Professional Standards** 86  
Revised Board Policy 4119.21, 4219.21, 4319.21, Professional Standards, is being presented for a Second Reading.
- 1.5. First Reading: Revised Board Policy 3110, Transfer of Funds** 91  
Board Policy 3110, Transfer of Funds, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

<b>G.</b>	<b>EMPLOYEE ASSOCIATION COMMUNICATION</b>	94
<b>H.</b>	<b>BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	94
<b>I.</b>	<b>CLOSED SESSION</b>	94
1.	<b><u>Conference with Legal Counsel – Existing Litigation</u></b> - Case #: 37-2017-00051097-CU-PO-CTL	
2.	<b><u>Conference with Real Property Negotiators</u></b> (Gov't. Code § 54956.8) Property: Chet F. Harritt School and Santee City Properties (8120 Arlette Street, Santee, CA 92071) Agency Negotiator: Karl Christensen, Assistant Superintendent	
3.	<b><u>Conference with Labor Negotiator</u></b> (Gov't. Code § 54957.6) Purpose: Negotiations Agency Negotiators: Tim Larson, Assistant Superintendent Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)	
4.	<b><u>Public Employee Performance Evaluation</u></b> (Gov't. Code § 54957) Superintendent	
<b>J.</b>	<b>RECONVENE TO PUBLIC SESSION</b>	94
<b>K.</b>	<b>ADJOURNMENT</b>	94

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for September 3, 2019, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Fox  
 Burns  
 Ryan  
 Levens-Craig  
 El-Hajj

**ITEM A. OPENING PROCEDURES – 7:00 P.M.**

1. Call to Order and Welcome
2. District Mission  
*Providing an extraordinary education in an inspiring environment  
with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the August 20, 2019, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Schedule of Upcoming Events



**Requests For Use Of Facilities - August 20, 2019**

<b>Group</b>	<b>Location</b>	<b>Date</b>	<b>Days</b>	<b>Time</b>	<b>Attend</b>	<b>Fees</b>
<b>Carlton Oaks</b> Carlton Oaks PTA (Back to School Teacher/Staff Lunch)	Multi-Purpose Room	8/20/19	Tuesday	9:00 am - 2:30 pm	50	

**\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.**



## Schedule of Upcoming Events

Date	Event
August 20	Board Meeting; 7:00 p.m.
August 21	First Day of School for the 2019-2020 School Year
September 2	Labor Day Holiday – No School/District Offices Closed
September 3	Board Meeting; 7:00 p.m.
September 17	Board Meeting; 7:00 p.m.
October 1	Board Meeting; 7:00 p.m.
October 15	Board Meeting; 7:00 p.m.
November 5	Board Meeting; 7:00 p.m.
November 4 – 8	Parent/Teacher Conference Week <i>Schools on Modified Days</i>
November 11 (Monday)	Veterans' Day Holiday Schools and District Offices Closed
November 19	Board Meeting; 7:00 p.m.
November 25 – 29	Schools Closed for Thanksgiving Holiday
December 3	Board Meeting; 7:00 p.m.
December 17	Board Meeting; 7:00 p.m.
December 23 – January 3	Winter Break

## **Item C. PUBLIC COMMUNICATION**

*During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.*

## **Item D. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Agenda Item D.

Consent Item D.1.1.  
Prepared by Dr. Kristin Baranski  
August 20, 2019

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- August 6, 2019, regular meeting minutes
- August 6, 2019, special meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Item D.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

August 6, 2019  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Elana Levens-Craig, Member  
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President Fox invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

President Fox invited Kristen Bonser, Principal at PRIDE Academy, to lead the members, staff, and audience in the Pledge of Allegiance.

**4. Approval of Agenda**

President Fox presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

1.1. Developer Fees and Collection Report

1.2. Schedule of Upcoming Events

**2. Spotlight: Report on 2019 Out-of-School Time Summer Camp Program**

Ms. Pam Brasher, Director of Out-of-School Time Programs, provided highlights from the 2019 Summer Camp Programs. She shared the Out-of-School Time Programs team works hard every year to provide a Summer Camp experience that is enriching, engaging, fun, and safe. Staff worked to make the program different from the school year program; and strive to balance fun & enrichment.

In alignment with the District Goals, the Out-of-School Time Program added a literacy component to summer. She explained the younger students combine Literature & Makerspaces; and older students had a Book Club and put on a play.

Middle school students wrote a newsletter (copy provided to the Board); Kinder Camp did early literacy skills and the traditional camp "arts & crafts" projects and added STEM learning. She explained this is done in an effort to combat "Summer Learning Loss."

Ms. Brasher shared the program was expanded from two schools to three; and this year it expanded from 3 schools to 4; and this summer's weekly enrollment increased 10 – 15%. She mentioned serving 672 students throughout the summer and averaging just under 500 students each week. Ms. Brasher shared a video clip with a glimpse into their wonderful Summer Camp.

The Board expressed their gratitude towards Ms. Brasher and her staff for their hard work.

**3. Spotlight: Speak Up Survey Results**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, provided a presentation on the highlights from the Project Tomorrow Speak Up Survey, Student Voices: How Santee Students Define Digital Learning. She shared the Speak Up Project of Tomorrow has been conducting research based on online surveys since 2003; manages all the data and surveys; and there is no cost for the research information.

The survey window survey was January 7 through February 28. Some of the survey questions included use of technology to support teaching and learning; school climate; student safety online and digital citizenship; and how do stakeholder's value digital learning? Dr. Pierce shared some examples of how the information could be used for professional learning, funding, and community engagement, etc.

Dr. Pierce shared a comparison of the National participation and the District's.

***National participation in Speak Up 2018-19:***

Survey Audience	# of Surveys Submitted
K-12 Students	274,884
Teachers & Librarians	24,681
Parents	21,205
Administrators	2,094
Community Members	3,861

***Santee Elementary participation in Speak Up 2018-19: 5,997***

Survey Audience	# of Surveys Submitted
K-12 Students	5,555
Teachers & Librarians	201
Parents	216
Administrators	25
Community Members	0

Dr. Pierce shared an overview of the Top 5 Things Everyone Should Know about the survey.

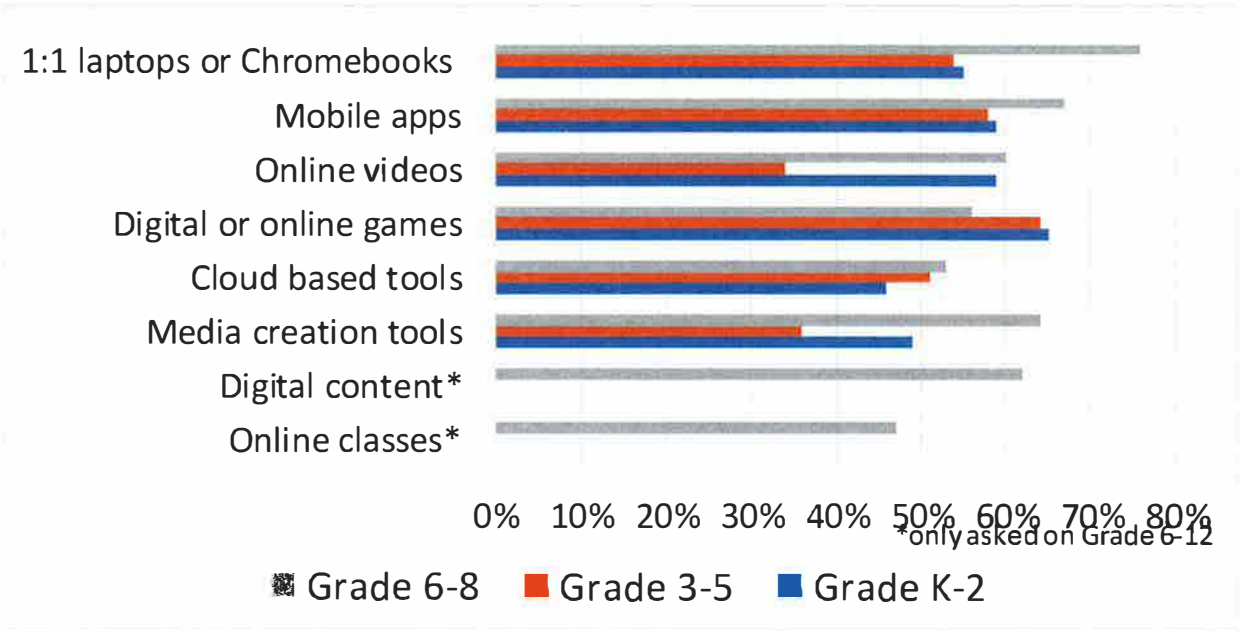


She explained the obstacles student say they face in using technology at school (Question 1) for learning?

- **Rules**
  - 52% Can't use my own mobile device (smart phones)
  - 33% Can't access social media accounts
  - 35% Too many rules that prohibit technology use
- **Capacities**
  - 33% Internet is too slow
  - 25% Teachers limit the use of technology in class
  - 32% Websites I need for schoolwork are blocked

Dr. Pierce shared that on the other side, district Technology Directors identify Teachers not knowing how to use the technology at 39% in California and only 7% of our students see teachers' knowledge as an obstacle.


Question 2: If you could design the ultimate school for students like you, what technology tools should be included to support your learning?




Question 3: How does the use of technology impact student learning?  
 Dr. Piece shared that according to all of the Santee Elementary school principals surveyed, the use of mobile devices in the classroom increases student engagement in learning. With 56% saying it had a strong positive impact.

**Top 5 Things Everyone Should Know . . .**

**Middle School Students say these are the impacts of using technology within learning:**



- Better outcomes**
  - Better grades and test scores: **57% of 6-8 students**
  - More likely to finish homework: **49%**
  - Collaborating more with other students: **44%**
- Skill development**
  - Developing creativity skills: **54%**
  - Developing critical thinking skills: **47%**
- Personalized learning environment**
  - I'm learning at my own pace: **55%**
  - This fits my learning style: **46%**
  - I understand what I am learning in class better: **52%**
  - I'm in control of my learning: **49%**



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Question 4: Students and their online behaviors and skills: digital citizenship and media literacy.

Dr. Pierce explained 71% of Santee students in grades 6-8 say they know how to be safe online and protect themselves, compared to 66% of students in grades 6-8 nationally; and shared the following comparison chart.

Digital Citizenship Skill Assessment	Students Gr 6-8	Students Gr 9-12 (National)
Advanced – my skills are better than my peers	29%	26%
Average – my skills are about the same as my peers	68%	69%
Beginning – my skills need to be developed	3%	5%

How information and media literate are our students?

- Only 37% of students in grades 6-8 say they know how to detect bias or opinion in what they find online
- Only 36% of students in grades 6-8 say they know how to evaluate the accuracy of what they read online

Question 5: How is access to digital tools outside of school empowering self-directed learning?

“I use technology more outside of school for learning than in school”

- 58% of students in grades 6-8 agree
  - 67% Carlton Oaks Elementary (330 6-8 students)
  - 67% Rio Seco Elementary (244 6-8 students)
  - 57% Cajon Park Elementary (309 6-8 students)
  - 56% Pepper Drive Elementary (322 6-8 students)
- 51% of students in grades 6-8
  - Nationally agree

How are middle school students using digital tools to support self-directed learning outside of school?

- Watching a YouTube video to learn how to do something (72% are doing this regularly)
- Researching websites to learn more about a topic (68%)
- Playing online games or using simulations and animations to learn skills (43%)
- Using social media to learn about new ideas or what people are thinking about important topics (35%)
- Using online writing tools to improve their own writing skills (32%)
- Watching TED Talk videos to learn about people’s ideas (19%)

When asked about learning – in school and out of school, middle school students say:

- I like learning how to do things (66%)
- I like learning about new ideas (55%)
- I like learning how to build things (58%)

Given this information from the District students voices, implications for learning moving forward include professional learning opportunities in the following areas:

- Continued strong focus on digital citizenship
- Digital media literacy
- Coding
- Creation suite for the new iPad

Dr. Pierce shared some of these have broader implications outside of the District's control. YouTube runs commercials that the District has no control over and tracks student usage. Parents do and usually monitor this at home. The District blocked some websites for these same reasons in keeping the students' digital footprint safe. Teachers do direct the use of other devices in the classroom for many reasons especially personal cell phones.

**C. PUBLIC COMMUNICATION**

President Fox invited members of the audience to address the Board about any item not on the agenda.

**D. CONSENT ITEMS**

President Fox invited comments from the public on any item listed under Consent and noted item 4.1. and would be considered separately due to a revision. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.8. Authorization to Sell/Dispose of Surplus Items
- 2.9. Acceptance of Donations, Grants, and Bequests
- 3.1. Approval of 2019-20 Contract with San Diego County Superintendent of Schools (SDCSS) for Professional Coaching Services – pulled for separate consideration
- 3.2. Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support
- 3.3. Approval of Nonpublic School Master Contract with San Diego Center for Nonpublic School Services
- 3.4. Approval of Student Teaching Agreement with San Diego State University for Placement of Student Teachers
- 3.5. Ratification of Nonpublic School Master Contract with Excelsior Academy for Nonpublic School Services
- 4.1. Personnel, Regular – pulled for separate consideration
- 4.2. Approval of Consultant Agreement
- 4.3. Approval of Memorandum of Understanding (MOU) between Santee School District and Arising Counseling Center, Brenda Leon, LMFT for Mental Health Services

Member Burns asked to pull Consent Item 3.1., for separate consideration. He moved approval of consent items.

<b>Motion:</b>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

**3.1. Approval of 2019-20 Contract with San Diego County Superintendent of Schools (SDCSS) for Professional Coaching Services**

Member Burns explained he is employed by the San Diego County Superintendent of Schools and noted this item posed no conflict of interest. He moved approval.

<b>Motion:</b>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

**4.1. Personnel, Regular**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained section J. Change of Status/Location (#7) was included prematurely and should not be considered on this report. Member El-Hajj moved approval of the revised item.

**E. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

**1.1. Appointment of Vice Principal**

Superintendent Baranski shared that with the recent Vice Principal vacancy at PRIDE Academy, Administration was recommending the appointment of Maria Parker. She shared Ms. Parker was coming to Santee from Del Mar School District. Member Burns moved approval. Member Burns moved approval.

Ms. Parker expressed her gratitude towards the Board and shared her excitement to be part of Santee School District.

<i>Motion:</i>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

**Business Services**

**2.1. 45 Day Budget Update**

Karl Christensen, Assistant Superintendent of Business Services, explained the District's budget was adopted on June 18 based on the Governor's May Revise and shared the final State adopted budget contained some significant changes from the May Revise and the District's adopted budget. He explained the item was to make available for public review revisions to the District's budget to reflect the funding made available in the State Budget Act. Mr. Christensen noted the changes were as follows:

- o \$897,500 for SE Preschool Grant
- o Additional AB602 SE funding, a portion of which is for equalization
- o The increase to Certificated and Classified salaries is the result of the 2.25% salary schedule increase for Management
- o The decrease to Employee Benefits is due to the reduction in the contribution rates for STRS and PERS in the State Budget
  - o STRS: 18.13% to 17.10%
  - o PERS: 20.733% to 19.721%
- o Increase to Books & Supplies is the estimated amount of 2018-19 carryover for school and department budgets
- o Decrease in Other Outgo is due to more of the COPs payment being made by Fund 25-38 since Former RDA revenue was higher in 2018-19 than estimated
- o Decrease in Contributions is due to the new Special Education revenue for preschool and equalization that reduces the required contribution to the program from the Unrestricted General Fund

Mr. Christensen noted this item was for information only and required no Board action.

**2.2. Approval of Agreement with Capitol Public Finance Group, LLC to Conduct a School Facilities Needs Analysis**

Karl Christensen, Assistant Superintendent of Business Services, explained that with passage of Measure S last November, the District now meets the required 2 of 4 criteria for levying Level 2 developer fees. He shared that in order to consider moving to Level 2, it is necessary to conduct a School Facilities Needs Analysis or SFNA. Mr. Christensen noted this item is to approve an agreement with Capitol Public Finance Group to conduct the study. He shared a subsequent item will be brought back to the Board at a future meeting to consider invoking Level 2 fees. Member Burns moved approval.

<b>Motion:</b>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

**2.3. Approval of Second Amendment to Purchase and Sale Agreement for Former Santee School Site**

Karl Christensen, Assistant Superintendent of Business Services, shared the District is currently in escrow with Cameron Brothers for purchase of the Former Santee School Site Property. He explained this Second Amendment to the Purchase Agreement included provisions to bifurcate the property into two sections, each with its own Purchase Price. Mr. Christensen shared Section 1 is called the Preliminary Purchase Property which is approximately 10 to 11 acres on the western portion of the property; and Section 2 is called the Remainder Property which is approximately 2 to 3 acres on the eastern portion of the property. He noted this amendment sets up the following conditions relative to the two sections:

- Purchase Price of each section calculated as the ratio of the acreage of the specified section to the total of 13.21 acres multiplied by the original Purchase Price of \$9,357,124
  - For example, if the Remainder Property was determined to be 2.80 acres, the unadjusted Purchase Price for it would be approximately \$2 million and the Purchase Price for the larger section would be approximately \$7.3 million
- In accordance with the Original Agreement, the Developer can request invocation of the Extended Contingency Period for the entire property which, if approved by the District, would start October 14, 2019
- This requires payment of an Additional Deposit in the amount of \$187,142.48
  - This is in addition to the Initial Deposit of the same amount that was deposited by the Developer when escrow was opened last October
- For ease of reference, with the next set of conditions, I will call the 2 sections the Large Section and the Smaller Section
- If escrow closes on the Large Section by January 31, 2020, the Initial Deposit would be applicable to the Purchase Price of that section
- If escrow closes on the Large Section after January 31, 2020 but by May 11, 2020, Initial Deposit would not be applicable to Purchase Price of that section and would then belong to the District
- This creates an incentive for the Developer to close escrow early so the District can have use of the funds sooner
- Amendment contains no provision to allow close of escrow on the Large Section after May 11, 2020
- In accordance with the Original Agreement, Developer may cancel escrow on the entire property within the Extended Contingency Period and receive a full refund of the Additional Deposit
- If this occurred, the Initial Deposit would belong to the District
- If approved by the District, Developer can request up to three (3), 90 day extensions of the Extended Contingency Period for the Smaller Section
- Purchase Price of the Smaller Section may be subject to adjustment for unforeseen conditions, if agreed to by both Parties
- If escrow closes on the Smaller Section by February 5, 2021, the entire Additional Deposit would be applicable to the Purchase Price of that section
- If escrow does not close by February 5, 2021 (i.e. Developer cancels), the portion of the Additional Deposit applicable to the Smaller Section, calculated as the ratio of the acreage of the Smaller Section to the total of 13.21 acres multiplied by the Additional Deposit of \$187,142.48, is non-refundable and would be paid to the District

Mr. Christensen shared Administration recommends approval of the Second Amendment to the Purchase Agreement.

<b>Motion:</b>	<u>Burns</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<u>Ryan</u>	<u>Aye</u>		

**3.1. Approval of Agreement with Unified Talent for Online Automation of Applicant Tracking**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained the Board approved an agreement between PeopleAdmin to develop an electronic personnel system, referred to as "TalentEd Onboarding & Managing." Since Phase II of PeopleAdmin, the company merged with PowerSchool and now referred to as PowerSchool Unified Talent. Mr. Larson explained Phase III of the Unified Talent System, known as "Applicant Tracking" provides online tracking of the application process, candidate self-service, and interview management. He shared Administration recommended approval of the Agreement with Unified Talent for Online Automation of Applicant Tracking. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**F. BOARD POLICIES AND BYLAWS**

**1.1. Second Reading: Revised Board Policy 5148.3 Preschool Early Childhood Education**

Revised Board Policy 5148.3, Preschool Early Childhood Education, was presented for a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Ryan</i>	<u>Aye</u>		

**1.2. First Reading: Board Policy 3515 Campus Security and Deletion of Board Policy 3515.3 Electronic Surveillance**

Board Policy 3515, Campus Security and Deletion of Board Policy 3515.3 Electronic Surveillance, were presented for a first reading.

**1.3. First Reading: Revised Board Policy 3000, Concepts and Roles**

Revised Board Policy 3000, Concepts and Roles was presented for a first reading.

**1.4. First Reading: Revised Board Policy 3100, Budget; and Deletion of Board Policy 3101, Fund Balance**

Revised Board Policy 3100, Budget; and Deletion of Board Policy 3101, Fund Balance, were presented for a first reading.

**1.5. First Reading: Revised Board Policy 4119.21, 4219.21, 4319.21 Professional Standards**

Revised Board Policy 4119.21, 4219.21, 4319.21, Professional Standards, was presented for a first reading.

**G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, distributed a copy of the CSEA Focus Magazine. Superintendent Baranski shared the magazine featured some Board and Executive Council members shadowing staff during in their participation in the CSEA ACE Program.

Superintendent Baranski shared an updated version of the student profile and the Board provided some feedback. Superintendent Baranski discussed the details for this year's Beautification Day.

Member Levens-Craig shared information on Don Ainsworth's celebration of life.

Member Burns shared the earlier meeting with the Principals was great and mentioned he would like to continue to the conversation on substitute and permanent guest teachers options.

**H. CLOSED SESSION**

President Fox announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)  
*Purpose:* Negotiations  
*Agency Negotiators:* Tim Larson, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
  
2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Property:* Summit Site (Parcel #'s: 378 210 35, 378 220 07, and 378 210  
13 - located North of Princess JoAnn & Summit Avenue in  
Santee, CA 92071)  
*Agency Negotiator:* Karl Christensen, Assistant Superintendent
  
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 8:15 p.m.

**I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:35 p.m., and reported no action was taken.

**J. ADJOURNMENT**

With no further business, the regular meeting of July 2, 2019 was adjourned at 10:35 p.m.

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Barbara Ryan, Clerk

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Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

August 6, 2019  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Fox called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Elana Levens-Craig, Member  
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

**B. PUBLIC COMMUNICATION**

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**C. MEETING WITH THE PRINCIPALS**

The Board of Education met with Principals to discuss District's student achievement.

**D. ADJOURNMENT**

With no further business, the special meeting of August 6, 2019 was adjourned at 6:50 p.m.

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Barbara Ryan, Clerk

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Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
August 20, 2019

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

**Staff Development**

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$3,512, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.1.



**Board Travel Report - August 20, 2019**

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Monday, 08/26/19 - 08/27/19	Daniel Prouty	Ed Services	CA English Learner Roadmap Training of Trainers	SCREC	\$0	\$98	Professional Development	Training supports & strengthens the English Learners' program	1
Monday, 08/26/19 - 08/27/19	Dawn Minutelli	Ed Services	CA English Learner Roadmap Training of Trainers	SCREC	\$0	\$98	Professional Development	Training supports & strengthens the English Learners' program	1
Monday, 08/26/19 - 08/27/19	Bonner Montier	Ed Services	CA English Learner Roadmap Training of Trainers	SCREC	\$0	\$98	Professional Development	Training supports & strengthens the English Learners' program	1
Monday, 08/26/19 - 08/27/19	Alicen Boulais	Ed Services	CA English Learner Roadmap Training of Trainers	SCREC	\$0	\$98	Professional Development	Training supports & strengthens the English Learners' program	1
Various, 10/15/19 - 05/14/20	Stephanie Pierce	Ed Services	Putting It All Together	SDCOE	\$0	\$83	Professional Development	LCAP support for actions for students' success & improvement	1
Various, 10/15/19 - 05/14/20	Dawn Minutelli	Ed Services	Putting It All Together	SDCOE	\$0	\$83	Professional Development	LCAP support for actions for students' success & improvement	1
Various, 10/15/19 - 05/14/20	Bonner Montier	Ed Services	Putting It All Together	SDCOE	\$0	\$83	Professional Development	LCAP support for actions for students' success & improvement	1
Thursday, 11/21/19	Hannah Rainbolt	Special Education	Updates for NBITS	San Marcos	\$0	\$87	Special Education	Forum for case discussion and legal procedural updates	2
<b>TRAVEL EXPENSES THAT REQUIRE AIRFARE, OVERNIGHT STAY, AND/OR TRAVEL OUTSIDE OF THE STATE OF CALIFORNIA</b>									
Thurs-Sun, 11/07/19 - 11/10/19	Cathy Abel	Child Nutrition Servs	CA School Nutrition Association Conference	Ontario	\$0	\$1,162	Child Nutrition Services	Conference on school nutrition,	2
Wed-Fri, 01/29/20 - 01/31/20	Dr. Kristin Baranski	Superintendent	ACSA Superintendent Symposium	Indian Wells	\$0	\$1,622	Superintendent's Office	Professional learning, networking, and advocacy for school leaders	1, 2

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.  
 Prepared by Karl Christensen  
 August 20, 2019

Approval/Ratification of Expenditure Warrants

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of July 2019:

<b><u>Fund #/Name</u></b>	<b><u>Warrant #'s</u></b>	<b><u>Amount</u></b>
0100 General	14-567932 TO 14-575514	\$1,626,173.90
0900	N/A	\$0
1200	14-570629	\$22.86
1300	14-568121 TO 14-575492	\$3,989.06
1400	N/A	\$0
2109	N/A	\$0
2139 / 2108	N/A	\$0
2518	N/A	\$0
2538	N/A	\$0
3500	N/A	\$0
4000	14-570058 TO 14-575515	\$735,663.77
6300	14-567938 TO 14-575512	\$37,526.35
<b>TOTAL:</b>		<b>\$2,403,375.94</b>

Student Body Warrants issued for the period of July 2019:

<b>\$0</b>
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Payroll Warrants issued for the period of July 2019:

<b><u>Fund #/Name</u></b>		<b><u>Amount</u></b>
01 00	01 00	\$1,146,112.24
12 00	12 00	\$4,973.82
13 00	13 00	\$35,603.58
14 00	14 00	\$0
25 18	25 18	\$9,254.65
63 00	63 00	\$202,678.94
		<b>\$1,398,623.23</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve the expenditure warrants for the month of July 2019 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$3,801,999.10 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.2.

Consent Item D.2.3.  
 Prepared by Karl Christensen  
 August 20, 2019

Approval/Ratification of Purchase Orders

**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of July 2019:

AMOUNT	LOCATION
\$ 18,037.61	PEPPER DRIVE SCHOOL
\$ 48,210.69	CARLTON HILLS SCHOOL
\$ 6,793.64	SYCAMORE CANYON SCH
\$ 3,628.89	PROSPECT AVENUE SCH
\$ 3,228.89	CAJON PARK SCHOOL
\$ 3,478.89	CHET F HARRITT SCH
\$ 6,115.55	CARLTON OAKS SCHOOL
\$ 4,308.25	RIO SECO SCHOOL
\$ 109,915.26	HILL CREEK SCHOOL
\$ 19,528.75	STATE PRE-SCHOOL
\$ 17,294.46	BOARD OF EDUCATION
\$ 9,389.59	SUPERINTENDENT DEPT
\$1,665,406.44	BUSINESS SERVICES
\$ 75,959.27	HUMAN RESOURCES
\$ 54,755.13	EDUCATIONAL SERVICES
\$1,218,851.92	SPECIAL EDUCATION
\$ 167,684.80	EDUCATIONAL PROJECTS
\$ 10,250.00	EDUCATIONAL SERVICES
\$ 15,439.00	PUPIL SERVICES
\$ 221,631.09	DISTRICT LIBRARY
\$ 49,789.94	PROJECT SAFE
\$ 290,077.71	TECHNOLOGY SERVICES
\$ 8,307.34	OPERATIONS/CUSTODIAL
\$ 416,754.52	MAINTENANCE
\$ 197,095.86	TRANSPORTATION
\$ 28,068.02	FACILITIES MODERNIZATION
\$ 51,930.55	WAREHOUSE
\$ 115,500.00	MAINTENANCE
\$ 53,700.00	CENTRAL KITCHEN
\$ 60,947.30	PUBLICATIONS
\$ 4,952,079.36	Grand Total

**RECOMMENDATION:**

Administration recommends approval of purchase orders #0000008057 through 0000008660 issued July 1, 2019 through July 31, 2019.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$4,952,079.36 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.3.

**LOCATION LIST 2019-20**

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket  
A = Annual Blanket  
L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

**PURCHASE ORDER LISTING  
JULY 2019  
BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
000008389	7/1/2019	K-LOG, INC	FURNITURE - PD	0100	\$ 2,325.54	002	PEPPER DRIVE SCHOOL
000008390	7/1/2019	COMMITTEE FOR CHILDREN	LICENSE SUBSCRIPTIONS	0100	\$ 2,499.00	002	PEPPER DRIVE SCHOOL
000008432	7/2/2019	VIRCO MANUFACTURING CORP	FURNITURE - PD	0100	\$ 477.66	002	PEPPER DRIVE SCHOOL
000008476	7/3/2019	SHINE UP SOLAR	ANNUAL SOLAR PANEL CLEANINGS	4000	\$ 1,008.00	002	PEPPER DRIVE SCHOOL
000008534	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - PD	0100	\$ 600.00	002	PEPPER DRIVE SCHOOL
000008593	7/16/2019	DELL MARKETING L.P.	PRINTERS - PD	0100	\$ 663.88	002	PEPPER DRIVE SCHOOL
000008596	7/16/2019	APPLE INC	APPLE TV - PD	0100	\$ 2,247.67	002	PEPPER DRIVE SCHOOL
000008601	7/16/2019	APPLE INC	IPADS - PD	0100	\$ 4,718.81	002	PEPPER DRIVE SCHOOL
000008636	7/29/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$ 31.67	002	PEPPER DRIVE SCHOOL
000008638	7/29/2019	FERGUSON ENTERPRISES INC	SUPPLIES	0100	\$ 54.39	002	PEPPER DRIVE SCHOOL
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$ 1,435.56	002	PEPPER DRIVE SCHOOL
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$ 1,778.97	002	PEPPER DRIVE SCHOOL
000008657	7/31/2019	LENOVO (UNITED STATES) INC.	COMPUTERS	0100	\$ 182.10	002	PEPPER DRIVE SCHOOL
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$ 14.36	002	PEPPER DRIVE SCHOOL
				<b>TOTAL</b>	<b>\$ 18,037.61</b>	<b>0</b>	<b>PEPPER DRIVE SCHOOL Total</b>
000008172	7/1/2019	DAVE BANG ASSOCIATES INC	PLAY EQUIP - CH	4000	\$ 20,534.08	003	CARLTON HILLS SCHOOL
000008391	7/1/2019	GOPHER SPORT	PE SUPPLIES - CH	0100	\$ 991.19	003	CARLTON HILLS SCHOOL
000008392	7/1/2019	US GAMES	PE SUPPLIES - CH	0100	\$ 107.86	003	CARLTON HILLS SCHOOL
000008393	7/1/2019	WILLIAM H. SADLIER INC	CLASSROOM SUPPLIES	0100	\$ 63.39	003	CARLTON HILLS SCHOOL
000008394	7/1/2019	ROCHESTER 100 INC	CLASSROOM SUPPLIES	0100	\$ 436.38	003	CARLTON HILLS SCHOOL
000008396	7/1/2019	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTION MAGAZINES	0100	\$ 221.38	003	CARLTON HILLS SCHOOL
000008414	7/1/2019	ZASUETA CONTRACTING INC.	INSTALLATION OF SWINGS - CH	4000	\$ 19,241.00	003	CARLTON HILLS SCHOOL
000008433	7/2/2019	EDGEWOOD PRESS INC	STUDENT FOLDERS - CH	0100	\$ 1,552.91	003	CARLTON HILLS SCHOOL
000008434	7/2/2019	SCHOOL MATE	JH PLANNERS - CH	0100	\$ 785.82	003	CARLTON HILLS SCHOOL
000008535	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - CH; HC; TRANS	0100	\$ 625.00	003	CARLTON HILLS SCHOOL
000008591	7/16/2019	DELL MARKETING L.P.	TONERS - CH	0100	\$ 335.51	003	CARLTON HILLS SCHOOL
000008597	7/16/2019	AMAZON.COM	SUPPLIES - CH	0100	\$ 51.16	003	CARLTON HILLS SCHOOL
000008639	7/29/2019	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS - CH	0100	\$ 36.12	003	CARLTON HILLS SCHOOL
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$ 1,435.56	003	CARLTON HILLS SCHOOL
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$ 1,778.97	003	CARLTON HILLS SCHOOL
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$ 14.36	003	CARLTON HILLS SCHOOL
				<b>TOTAL</b>	<b>\$ 48,210.69</b>	<b>0</b>	<b>CARLTON HILLS SCHOOL Total</b>
000008358	7/1/2019	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 54.00	004	SYCAMORE CANYON SCH
000008522	7/10/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - INSTALL FOUNTAIN-SC	0100	\$ 12.36	004	SYCAMORE CANYON SCH
000008539	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - SC	0100	\$ 350.00	004	SYCAMORE CANYON SCH
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$ 1,435.56	004	SYCAMORE CANYON SCH
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$ 4,927.36	004	SYCAMORE CANYON SCH
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$ 14.36	004	SYCAMORE CANYON SCH
				<b>TOTAL</b>	<b>\$ 6,793.64</b>	<b>0</b>	<b>SYCAMORE CANYON SCH Total</b>
000008537	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - PA; CFH; CO	0100	\$ 400.00	005	PROSPECT AVENUE SCH
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$ 1,435.56	005	PROSPECT AVENUE SCH
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$ 1,778.97	005	PROSPECT AVENUE SCH
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$ 14.36	005	PROSPECT AVENUE SCH
				<b>TOTAL</b>	<b>\$ 3,628.89</b>	<b>0</b>	<b>PROSPECT AVENUE SCH Total</b>
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$ 1,435.56	006	CAJON PARK SCHOOL
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$ 1,778.97	006	CAJON PARK SCHOOL

000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$	14.36	006	CAJON PARK SCHOOL
			<b>TOTAL</b>		\$	<b>3,228.89</b>	0	<b>CAJON PARK SCHOOL Total</b>
000008537	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - PA; CFH; CO	0100	\$	250.00	007	CHET F HARRITT SCH
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$	1,435.56	007	CHET F HARRITT SCH
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$	1,778.97	007	CHET F HARRITT SCH
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$	14.36	007	CHET F HARRITT SCH
			<b>TOTAL</b>		\$	<b>3,478.89</b>	0	<b>CHET F HARRITT SCH Total</b>
000008493	7/3/2019	PROCRAFT MEDIA	STAGE & LIGHTING EQUIP. - CO	0100	\$	2,996.12	008	CARLTON OAKS SCHOOL
000008537	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - PA; CFH; CO	0100	\$	300.00	008	CARLTON OAKS SCHOOL
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$	1,435.56	008	CARLTON OAKS SCHOOL
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$	1,369.51	008	CARLTON OAKS SCHOOL
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$	14.36	008	CARLTON OAKS SCHOOL
			<b>TOTAL</b>		\$	<b>6,115.55</b>	0	<b>CARLTON OAKS SCHOOL Total</b>
000008395	7/1/2019	LEARNING A-Z	SOFTWARE LICENSES	0100	\$	999.50	009	RIO SECO SCHOOL
000008487	7/3/2019	LAKESHORE LEARNING MATERIALS	NAME TAGS - RS	0100	\$	189.32	009	RIO SECO SCHOOL
000008538	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - RS	0100	\$	300.00	009	RIO SECO SCHOOL
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$	1,435.56	009	RIO SECO SCHOOL
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$	1,369.51	009	RIO SECO SCHOOL
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$	14.36	009	RIO SECO SCHOOL
			<b>TOTAL</b>		\$	<b>4,308.25</b>	0	<b>RIO SECO SCHOOL Total</b>
000008173	7/1/2019	DAVE BANG ASSOCIATES INC	PLAY EQUIP - HC	4000	\$	34,351.39	010	HILL CREEK SCHOOL
000008415	7/1/2019	ZASUETA CONTRACTING INC.	EQUIPMENT INSTALLATION - HC	4000	\$	16,440.00	010	HILL CREEK SCHOOL
000008421	7/1/2019	JOSTENS	2019 YEARBOOKS - HC	0100	\$	1,225.00	010	HILL CREEK SCHOOL
000008428	7/1/2019	BOOMERS! EL CAJON	ADMISSIONS - HC	0100	\$	2,141.56	010	HILL CREEK SCHOOL
000008435	7/2/2019	HANGSAFE HOOKS	BACKPACK HOOKS - HC	0100	\$	5,675.84	010	HILL CREEK SCHOOL
000008436	7/2/2019	TWO WAY DIRECT	RADIOS - HC	0100	\$	3,771.25	010	HILL CREEK SCHOOL
000008476	7/3/2019	SHINE UP SOLAR	ANNUAL SOLAR PANEL CLEANINGS	4000	\$	7,680.96	010	HILL CREEK SCHOOL
000008531	7/10/2019	SAN DIEGO GAS & ELECTRIC CO	GAS & ELECTRIC FOR DISTRICT	4000	\$	33,270.00	010	HILL CREEK SCHOOL
000008535	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - CH; HC; TRANS	0100	\$	350.00	010	HILL CREEK SCHOOL
000008644	7/29/2019	MEACOR SIGNS	DROPS SIGNAGE	0100	\$	1,436.90	010	HILL CREEK SCHOOL
000008650	7/30/2019	KRC ROCK INC	DROPS SUPPLIES - ALL SITES	0100	\$	3,557.94	010	HILL CREEK SCHOOL
000008659	7/31/2019	MEACOR SIGNS	DROPS STICKERS	0100	\$	14.42	010	HILL CREEK SCHOOL
			<b>TOTAL</b>		\$	<b>109,915.26</b>	0	<b>HILL CREEK SCHOOL Total</b>
000008057	7/1/2019	ZASUETA CONTRACTING INC.	INSTALLATION - PRESCHOOL EQUIP	1200	\$	14,879.00	012	STATE PRE-SCHOOL
000008533	7/10/2019	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE AGREEMENTS	1200	\$	350.00	012	STATE PRE-SCHOOL
000008550	7/10/2019	CALIFORNIA DEPARTMENT OF EDUCATION	PRESCHOOL CURRICULUM	1200	\$	1,139.85	012	STATE PRE-SCHOOL
000008553	7/11/2019	LEARNING WITHOUT TEARS	CLASSROOM MATERIALS	1200	\$	3,159.90	012	STATE PRE-SCHOOL
			<b>TOTAL</b>		\$	<b>19,528.75</b>	0	<b>STATE PRE-SCHOOL Total</b>
000008293	7/1/2019	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL MEMBERSHIP	0100	\$	14,228.00	060	BOARD OF EDUCATION
000008295	7/1/2019	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL MEMBERSHIP	0100	\$	1,625.00	060	BOARD OF EDUCATION
000008296	7/1/2019	SAN DIEGO COUNTY SCHOOL BOARDS ASSN	MEMBERSHIP RENEWAL	0100	\$	341.46	060	BOARD OF EDUCATION
000008589	7/15/2019	GLOBALSTAR USA	SATELLITE SVCS FOR BOARD	0100	\$	1,100.00	060	BOARD OF EDUCATION
			<b>TOTAL</b>		\$	<b>17,294.46</b>	0	<b>BOARD OF EDUCATION Total</b>
000008420	7/1/2019	SUPERINTENDENT OF SCHOOLS	A-FRAMES - SC	4000	\$	825.37	062	SUPERINTENDENT DEPT
000008486	7/3/2019	MARCO	BADGES	0100	\$	334.78	062	SUPERINTENDENT DEPT
000008525	7/10/2019	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$	1,000.00	062	SUPERINTENDENT DEPT
000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	0100	\$	144.50	062	SUPERINTENDENT DEPT
000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	96.00	062	SUPERINTENDENT DEPT
000008559	7/11/2019	REGIONAL COMMUNICATIONS	RADIOS SERVICE AGREEMENT	0100	\$	924.84	062	SUPERINTENDENT DEPT
000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	222.00	062	SUPERINTENDENT DEPT
000008588	7/15/2019	COMMUNICATION RESOURCES FOR SCHOOLS	PROFESSIONAL SERVICES	0100	\$	5,000.00	062	SUPERINTENDENT DEPT



0000008599	7/16/2019	AASA MEMBERSHIP	MEMBERSHIP DUES	0100	\$	460.00	062	SUPERINTENDENT DEPT
0000008622	7/18/2019	SANTEE-LAKESIDE ROTARY CLUB	MEMBERSHIP DUES	0100	\$	200.00	062	SUPERINTENDENT DEPT
0000008657	7/31/2019	LENOVO (UNITED STATES) INC.	COMPUTERS	0100	\$	182.10	062	SUPERINTENDENT DEPT
				<b>TOTAL</b>	<b>\$</b>	<b>9,389.59</b>	<b>0</b>	<b>SUPERINTENDENT DEPT Total</b>
0000008287	7/1/2019	KONTRABAND INTERDICTION	ANNUAL RENEWAL	0100	\$	7,700.00	064	BUSINESS SERVICES
0000008291	7/1/2019	SCHOOL SERVICES OF CALIFORNIA	ANNUAL AGREEMENT	0100	\$	3,900.00	064	BUSINESS SERVICES
0000008297	7/1/2019	SOUTH COAST COPY SYSTEMS	NEW COPIERS FOR 4 SITES	0100	\$	24,289.00	064	BUSINESS SERVICES
0000008298	7/1/2019	SCHOOL INNOVATIONS & ACHIEVEMENT	ANNUAL RENEWAL	0100	\$	10,200.00	064	BUSINESS SERVICES
0000008495	7/3/2019	AT&T / CALNET3	PHONE SERVICE - ACCESS LINES	0100	\$	20,000.00	064	BUSINESS SERVICES
0000008496	7/3/2019	AT&T / CALNET 3	PHONE SERVICE C60	0100	\$	55,000.00	064	BUSINESS SERVICES
0000008515	7/8/2019	OFFICE DEPOT INC	JUNE OFFICE SUPPLIES	0100	\$	335.49	064	BUSINESS SERVICES
0000008515	7/8/2019	OFFICE DEPOT INC	JUNE OFFICE SUPPLIES	6300	\$	72.11	064	BUSINESS SERVICES
0000008525	7/10/2019	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$	15,000.00	064	BUSINESS SERVICES
0000008526	7/10/2019	CITY OF SANTEE	CROSSING GUARDS	0100	\$	22,487.00	064	BUSINESS SERVICES
0000008527	7/10/2019	DECISIONINSITE LLC	ENROLLMENT PROJECTION SVCS	2518	\$	8,796.00	064	BUSINESS SERVICES
0000008528	7/10/2019	HELIX WATER DISTRICT	WATER SERVICE - PD	0100	\$	12,000.00	064	BUSINESS SERVICES
0000008529	7/10/2019	PADRE DAM MUNICIPAL WATER	WATER SERVICE (EXCEPT PD)	0100	\$	349,000.00	064	BUSINESS SERVICES
0000008530	7/10/2019	PITNEY BOWES-RESERVE ACCT	ANNUAL POSTAGE FOR DISTRICT	0100	\$	40,000.00	064	BUSINESS SERVICES
0000008531	7/10/2019	SAN DIEGO GAS & ELECTRIC CO	GAS & ELECTRIC FOR DISTRICT	0100	\$	991,000.00	064	BUSINESS SERVICES
0000008533	7/10/2019	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE AGREEMENTS	0100	\$	1,000.00	064	BUSINESS SERVICES
0000008533	7/10/2019	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE AGREEMENTS	0100	\$	13,500.00	064	BUSINESS SERVICES
0000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	0100	\$	425.00	064	BUSINESS SERVICES
0000008542	7/10/2019	VAVRINEK, TRINE, DAY & CO LLP	AUDIT SERVICES	0100	\$	25,000.00	064	BUSINESS SERVICES
0000008543	7/10/2019	WASTE MANAGEMENT OF EL CAJON -	REFUSE REMOVAL	0100	\$	49,000.00	064	BUSINESS SERVICES
0000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	96.00	064	BUSINESS SERVICES
0000008559	7/11/2019	REGIONAL COMMUNICATIONS	RADIOS SERVICE AGREEMENT	0100	\$	924.84	064	BUSINESS SERVICES
0000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	222.00	064	BUSINESS SERVICES
0000008584	7/15/2019	NIELSEN MERKSAMER PARRINELLO GROSS LLP	PROFESSIONAL SVCS	0100	\$	472.50	064	BUSINESS SERVICES
0000008598	7/16/2019	SPORTSPLEX USA, SANTEE	DISTRICT LUNCHEON	0100	\$	646.50	064	BUSINESS SERVICES
0000008602	7/16/2019	SCHOOL ENERGY COALITION	MEMBERSHIP DUES	0100	\$	260.00	064	BUSINESS SERVICES
0000008653	7/30/2019	RESEARCH & EDUCATIONAL DESIGN INSTITUTE	SAFETY & SECURITY CONSULTANT	4000	\$	14,080.00	064	BUSINESS SERVICES
				<b>TOTAL</b>	<b>\$</b>	<b>1,665,406.44</b>	<b>0</b>	<b>BUSINESS SERVICES Total</b>
0000008291	7/1/2019	SCHOOL SERVICES OF CALIFORNIA	ANNUAL AGREEMENT	0100	\$	300.00	065	HUMAN RESOURCES
0000008295	7/1/2019	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL MEMBERSHIP	0100	\$	500.00	065	HUMAN RESOURCES
0000008299	7/1/2019	FRONTLINE TECHNOLOGIES GROUP	AESOP RENEWAL	0100	\$	12,650.65	065	HUMAN RESOURCES
0000008335	7/1/2019	LENOVO (UNITED STATES) INC.	THINK PADS	0100	\$	1,141.00	065	HUMAN RESOURCES
0000008357	7/1/2019	IDENT-A-KID SERVICES OF AMERICA, INC	VISITOR CHECK-IN LICENSES	0100	\$	3,780.00	065	HUMAN RESOURCES
0000008525	7/10/2019	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$	5,000.00	065	HUMAN RESOURCES
0000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	0100	\$	280.50	065	HUMAN RESOURCES
0000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	96.00	065	HUMAN RESOURCES
0000008559	7/11/2019	REGIONAL COMMUNICATIONS	RADIOS SERVICE AGREEMENT	0100	\$	924.84	065	HUMAN RESOURCES
0000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	222.00	065	HUMAN RESOURCES
0000008573	7/11/2019	BENEFITFOCUS.COM, INC.	COBRA/RETIREE ADMIN SVCS	0100	\$	17,000.00	065	HUMAN RESOURCES
0000008574	7/11/2019	SAN DIEGO CITY SCHOOLS	FINGERPRINTING SVCS	0100	\$	500.00	065	HUMAN RESOURCES
0000008575	7/11/2019	STATE OF CALIFORNIA	FINGERPRINTING SERVICES	0100	\$	15,000.00	065	HUMAN RESOURCES
0000008577	7/11/2019	COUNTY SCHOOLS SERVICE FUND	ED-JOIN SERVICES	0100	\$	982.20	065	HUMAN RESOURCES
0000008656	7/30/2019	POWERSCHOOL GROUP LLC	RECORDS RETENTION SOFTWARE	0100	\$	17,582.08	065	HUMAN RESOURCES
				<b>TOTAL</b>	<b>\$</b>	<b>75,959.27</b>	<b>0</b>	<b>HUMAN RESOURCES Total</b>
0000008292	7/1/2019	SUPERINTENDENT OF SCHOOLS	ANNUAL DUES	0100	\$	5,893.20	066	EDUCATIONAL SERVICES
0000008295	7/1/2019	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL MEMBERSHIP	0100	\$	500.00	066	EDUCATIONAL SERVICES
0000008335	7/1/2019	LENOVO (UNITED STATES) INC.	THINK PADS	0100	\$	13,691.98	066	EDUCATIONAL SERVICES

0000008431	7/2/2019	EMILY SMALL	TEACHER'S WORKSHOP	0100	\$	350.00	066	EDUCATIONAL SERVICES
0000008485	7/3/2019	MIMI AND TODD PRESS, INC.	TRAINING MATERIALS	0100	\$	1,075.35	066	EDUCATIONAL SERVICES
0000008521	7/10/2019	CURRICULUM ASSOCIATES INC	STUDENT LICENSES	0100	\$	25,830.20	066	EDUCATIONAL SERVICES
0000008533	7/10/2019	SOUTH COAST COPY SYSTEMS	COPIER MAINTENANCE AGREEMENTS	0100	\$	1,500.00	066	EDUCATIONAL SERVICES
0000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	0100	\$	121.00	066	EDUCATIONAL SERVICES
0000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	0100	\$	847.00	066	EDUCATIONAL SERVICES
0000008554	7/11/2019	PEARSON	PROTOCOLS	0100	\$	2,500.00	066	EDUCATIONAL SERVICES
0000008555	7/11/2019	PRO-ED INC.	PROTOCOLS	0100	\$	1,000.00	066	EDUCATIONAL SERVICES
0000008556	7/11/2019	RIVERSIDE PUBLISHING	PROTOCOLS	0100	\$	1,000.00	066	EDUCATIONAL SERVICES
0000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	96.00	066	EDUCATIONAL SERVICES
0000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	222.00	066	EDUCATIONAL SERVICES
0000008633	7/29/2019	CITI CARDS /	SUPPLIES	0100	\$	53.86	066	EDUCATIONAL SERVICES
0000008633	7/29/2019	CITI CARDS /	SUPPLIES	0100	\$	74.54	066	EDUCATIONAL SERVICES
				<b>TOTAL</b>	<b>\$</b>	<b>54,755.13</b>	<b>0</b>	<b>EDUCATIONAL SERVICES Total</b>
0000008342	7/1/2019	STEP 'N WASH, INC.	SAFETY SUPPLIES	0100	\$	592.57	067	SPECIAL EDUCATION
0000008397	7/1/2019	JANE DRAKE	PHYSICAL THERAPY CONSULTANT	0100	\$	20,160.00	067	SPECIAL EDUCATION
0000008398	7/1/2019	RADY CHILDREN'S HOSPITAL - SD	MANDATED HEALTH SCREENINGS	0100	\$	35,885.00	067	SPECIAL EDUCATION
0000008399	7/1/2019	STEIN CENTER	NPS	0100	\$	142,806.72	067	SPECIAL EDUCATION
0000008400	7/1/2019	SIERRA ACADEMY	NPS	0100	\$	34,737.12	067	SPECIAL EDUCATION
0000008437	7/2/2019	MCGRAW HILL EDUCATION	READING WONDERS SUBSCRIPTIONS	0100	\$	4,665.10	067	SPECIAL EDUCATION
0000008449	7/2/2019	CHULA VISTA ELEMENTARY SCHOOL DIST	APE INTINERANT SVCS	0100	\$	3,600.00	067	SPECIAL EDUCATION
0000008514	7/8/2019	HOUGHTON MIFFLIN HARCOURT	MATH EXPRESSIONS	0100	\$	1,415.84	067	SPECIAL EDUCATION
0000008517	7/9/2019	VISTA HILL	ASSESSMENTS & THERAPY	0100	\$	358,039.00	067	SPECIAL EDUCATION
0000008518	7/9/2019	NEW HAVEN YOUTH & FAMILY SERVICES, INC.	THERAPEUTIC BEHAVIOR SVCS	0100	\$	26,400.00	067	SPECIAL EDUCATION
0000008519	7/9/2019	SPOT KIDS THERAPY, INC.	THERAPY & ASSESSMENTS	0100	\$	251,418.75	067	SPECIAL EDUCATION
0000008525	7/10/2019	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SERVICES	0100	\$	25,000.00	067	SPECIAL EDUCATION
0000008551	7/10/2019	N2Y INC	LICENSE RENEWAL	0100	\$	3,175.32	067	SPECIAL EDUCATION
0000008554	7/11/2019	PEARSON	PROTOCOLS	0100	\$	22,500.00	067	SPECIAL EDUCATION
0000008555	7/11/2019	PRO-ED INC.	PROTOCOLS	0100	\$	9,000.00	067	SPECIAL EDUCATION
0000008556	7/11/2019	RIVERSIDE PUBLISHING	PROTOCOLS	0100	\$	9,000.00	067	SPECIAL EDUCATION
0000008564	7/11/2019	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOLS	0100	\$	10,000.00	067	SPECIAL EDUCATION
0000008586	7/15/2019	ASELTINE SCHOOL	NPS	0100	\$	842.92	067	SPECIAL EDUCATION
0000008590	7/16/2019	GROSSMONT UNION HIGH SCHOOL DISTRICT	SELPA TRANS. SVCS	0100	\$	150.00	067	SPECIAL EDUCATION
0000008600	7/16/2019	CURRICULUM ASSOCIATES INC	IREADY MATH	0100	\$	16,155.16	067	SPECIAL EDUCATION
0000008605	7/18/2019	SPECIALIZED ED OF CA. INC.	NPS	0100	\$	40,153.32	067	SPECIAL EDUCATION
0000008606	7/18/2019	BRAIN LEARNING PSYCHOLOGICAL CORP	ANNUAL FOR ASSESSMENTS	0100	\$	25,000.00	067	SPECIAL EDUCATION
0000008608	7/18/2019	DR. PEDRO OLVERA	SETTLEMENT	0100	\$	3,500.00	067	SPECIAL EDUCATION
0000008635	7/29/2019	HODGE, PATRICIA	DODEA GRANT SVCS	0100	\$	1,500.00	067	SPECIAL EDUCATION
0000008640	7/29/2019	INSTITUTE FOR EFFECTIVE	NPS	0100	\$	159,759.60	067	SPECIAL EDUCATION
0000008641	7/29/2019	TOBII DYNAVOK LLC	SOFTWARE RENEWAL	0100	\$	895.50	067	SPECIAL EDUCATION
0000008645	7/29/2019	XCITE STEPS	BEHAVIOR SUPPORT SVCS	0100	\$	12,500.00	067	SPECIAL EDUCATION
				<b>TOTAL</b>	<b>\$</b>	<b>1,218,851.92</b>	<b>0</b>	<b>SPECIAL EDUCATION Total</b>
0000008059	7/1/2019	ACHIEVE3000, INC	3-YR AGREEMENT	0100	\$	99,892.80	068	EDUCATIONAL PROJECTS
0000008403	7/1/2019	SAN DIEGO STATE UNIVERSITY	PROFESSIONAL DEVELOPMENT	0100	\$	44,000.00	068	EDUCATIONAL PROJECTS
0000008547	7/10/2019	SAN DIEGO UNIFIED SCHOOL DIST	SDUSD EDUCATION SUPPORT	0100	\$	7,950.00	068	EDUCATIONAL PROJECTS
0000008576	7/11/2019	ACHIEVE3000, INC	LICENSES	0100	\$	5,292.00	068	EDUCATIONAL PROJECTS
0000008587	7/15/2019	HEINEMANN	TRAINING SVCS	0100	\$	4,800.00	068	EDUCATIONAL PROJECTS
0000008604	7/17/2019	TYPING AGENT LLC	ANNUAL LICENSES RENEWAL	0100	\$	5,750.00	068	EDUCATIONAL PROJECTS
				<b>TOTAL</b>	<b>\$</b>	<b>167,684.80</b>	<b>0</b>	<b>EDUCATIONAL PROJECTS Total</b>
0000008652	7/30/2019	LORENA BEIFUSS	GLAD TRAININGS	0100	\$	10,250.00	069	EDUCATIONAL SERVICES
				<b>TOTAL</b>	<b>\$</b>	<b>10,250.00</b>	<b>0</b>	<b>EDUCATIONAL SERVICES Total</b>

0000008295	7/1/2019	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL MEMBERSHIP	0100	\$	500.00	070	PUPIL SERVICES
0000008401	7/1/2019	ERIKA RAISSA NASH CAMERON	DODEA EXTERNAL EVALUATOR	0100	\$	5,000.00	070	PUPIL SERVICES
0000008523	7/10/2019	ORANGE COUNTY DEPARTMENT OF	MEDI-CAL ADMIN SVCS	0100	\$	8,818.00	070	PUPIL SERVICES
0000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	0100	\$	121.00	070	PUPIL SERVICES
0000008607	7/18/2019	MCALISTER INSTITUTE /	DRUG TESTING	0100	\$	1,000.00	070	PUPIL SERVICES
			<b>TOTAL</b>		<b>\$</b>	<b>15,439.00</b>	<b>0</b>	<b>PUPIL SERVICES Total</b>
0000008484	7/3/2019	MCGRAW HILL EDUCATION	READING WONDERS	0100	\$	3,703.74	071	DISTRICT LIBRARY
0000008491	7/3/2019	AMPLIFY EDUCATION INC	CLASSROOM MATERIALS	0100	\$	4,428.53	071	DISTRICT LIBRARY
0000008603	7/17/2019	COMPANION CORPORATION	ANNUAL SUBSCRIPTION LICENSES	0100	\$	11,479.00	071	DISTRICT LIBRARY
0000008648	7/29/2019	PEARSON / SCOTT FORESMAN	CURRICULUM SUPPLIES	0100	\$	202,019.82	071	DISTRICT LIBRARY
			<b>TOTAL</b>		<b>\$</b>	<b>221,631.09</b>	<b>0</b>	<b>DISTRICT LIBRARY Total</b>
0000008109	7/1/2019	WAVE WATERPARK (THE)	ADMISSIONS	6300	\$	847.50	072	PROJECT SAFE
0000008124	7/1/2019	FUNBELIEVABLE PLAY LLC	ADMISSIONS	6300	\$	600.00	072	PROJECT SAFE
0000008303	7/1/2019	SOFTERWARE	ANNUAL RENEWAL	6300	\$	206.00	072	PROJECT SAFE
0000008366	7/1/2019	MAD SCIENCE OF SAN DIEGO	STUDENT WORKSHOP - YALE	6300	\$	885.00	072	PROJECT SAFE
0000008430	7/2/2019	TOTAL KIDS ENTERTAINMENT	MAGIC SHOWS FOR PROJ. SAFE	0100	\$	175.00	072	PROJECT SAFE
0000008430	7/2/2019	TOTAL KIDS ENTERTAINMENT	MAGIC SHOWS FOR PROJ. SAFE	6300	\$	1,575.00	072	PROJECT SAFE
0000008438	7/2/2019	DEPARTMENT OF SOCIAL SERVICES	YALE LICENSING FEES	6300	\$	484.00	072	PROJECT SAFE
0000008439	7/2/2019	FLEET SCIENCE CENTER	ADMISSIONS	6300	\$	1,020.00	072	PROJECT SAFE
0000008440	7/2/2019	FLEET SCIENCE CENTER	ADMISSIONS	6300	\$	1,020.00	072	PROJECT SAFE
0000008441	7/2/2019	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	500.00	072	PROJECT SAFE
0000008442	7/2/2019	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	500.00	072	PROJECT SAFE
0000008443	7/2/2019	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	500.00	072	PROJECT SAFE
0000008444	7/2/2019	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	500.00	072	PROJECT SAFE
0000008445	7/2/2019	SAN DIEGO JUNIOR THEATRE	ADMISSIONS	6300	\$	2,100.00	072	PROJECT SAFE
0000008448	7/2/2019	GTSOFT INC	EZCHILD TRACK SOFTWARE SVCS	6300	\$	2,041.10	072	PROJECT SAFE
0000008490	7/3/2019	AMAZON.COM	SUPPLIES FOR HC PROJ. SAFE	6300	\$	322.46	072	PROJECT SAFE
0000008507	7/8/2019	S&S WORLDWIDE	SUPPLIES - PROJ. SAFE	6300	\$	566.16	072	PROJECT SAFE
0000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	6300	\$	121.00	072	PROJECT SAFE
0000008544	7/10/2019	SMART & FINAL	SUPPLIES FOR SUMMER CAMP OSTP	6300	\$	500.00	072	PROJECT SAFE
0000008545	7/10/2019	SMART & FINAL	SUMMER CAMP SUPPLIES FOR OSTP	6300	\$	500.00	072	PROJECT SAFE
0000008546	7/10/2019	SMART & FINAL	SUMMER CAMP SUPPLIES FOR OSTP	6300	\$	500.00	072	PROJECT SAFE
0000008548	7/10/2019	DEPARTMENT OF SOCIAL SERVICES	YALE PRESCHOOL - SC	6300	\$	25.00	072	PROJECT SAFE
0000008549	7/10/2019	DEPARTMENT OF SOCIAL SERVICES	YALE PRESCHOOL - CH	6300	\$	25.00	072	PROJECT SAFE
0000008609	7/18/2019	S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	6300	\$	238.88	072	PROJECT SAFE
0000008621	7/18/2019	DEPARTMENT OF SOCIAL SERVICES	YALE PRESCHOOL LICENSE FEES	6300	\$	484.00	072	PROJECT SAFE
0000008623	7/18/2019	APPLE INC	IPADS - PROJ. SAFE	6300	\$	6,435.70	072	PROJECT SAFE
0000008624	7/18/2019	APPLE INC	IPADS - PROJ. SAFE	6300	\$	3,217.85	072	PROJECT SAFE
0000008625	7/18/2019	LENOVO (UNITED STATES) INC.	THINK PADS FOR YALE	6300	\$	4,543.99	072	PROJECT SAFE
0000008627	7/19/2019	GTSOFT INC	EZ CHILD TRACING SOFTWARE	6300	\$	15,000.00	072	PROJECT SAFE
0000008633	7/29/2019	CITI CARDS /	SUPPLIES	6300	\$	354.99	072	PROJECT SAFE
0000008633	7/29/2019	CITI CARDS /	SUPPLIES	6300	\$	382.79	072	PROJECT SAFE
0000008634	7/29/2019	ADVERTISING EDGE INC	T-SHIRTS FOR YALE	6300	\$	1,614.11	072	PROJECT SAFE
0000008636	7/29/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	6300	\$	292.80	072	PROJECT SAFE
0000008642	7/29/2019	KRC ROCK INC	PROJ. SAFE GARDEN - RS	6300	\$	581.85	072	PROJECT SAFE
0000008658	7/31/2019	APPLE INC	iPAD CASES - OST	6300	\$	1,129.76	072	PROJECT SAFE
			<b>TOTAL</b>		<b>\$</b>	<b>49,789.94</b>	<b>0</b>	<b>PROJECT SAFE Total</b>
0000008283	7/1/2019	POWERSCHOOL GROUP LLC	ANNUAL RENEWAL	0100	\$	36,183.54	073	TECHNOLOGY SERVICES
0000008284	7/1/2019	CORE TECH CORPORATION	ANNUAL RENEWAL	0100	\$	652.00	073	TECHNOLOGY SERVICES
0000008286	7/1/2019	WEST INTERACTIVE SERVICES CORP.	ANNUAL RENEWAL	0100	\$	18,298.35	073	TECHNOLOGY SERVICES
0000008482	7/3/2019	TEAMVIEWER GmbH	SUBSCRIPTION LICENSES	0100	\$	5,804.40	073	TECHNOLOGY SERVICES

000008494	7/3/2019	SEHI COMPUTER PRODUCTS INC	VEEAM ANNUAL RENEWAL	0100	\$	2,640.00	073	TECHNOLOGY SERVICES
000008497	7/3/2019	COMPUTER PROTECTION TECH INC	EQUIPMENT MAINT. AGREEMENT	0100	\$	2,770.00	073	TECHNOLOGY SERVICES
000008499	7/3/2019	COX COMMUNICATIONS	COX DATA NETWORK	0100	\$	60,000.00	073	TECHNOLOGY SERVICES
000008501	7/3/2019	NVLS PROFESSIONAL SERVICES LLC	ERATE SERVICES	0100	\$	6,150.00	073	TECHNOLOGY SERVICES
000008502	7/3/2019	PROTEL COMMUNICATIONS INC.	PHONE SYSTEM SUPPORT SVCS	0100	\$	21,856.31	073	TECHNOLOGY SERVICES
000008503	7/3/2019	SEHI COMPUTER PRODUCTS INC	FORTICARE 3-YR SUPPORT SVCS	0100	\$	19,643.04	073	TECHNOLOGY SERVICES
000008503	7/3/2019	SEHI COMPUTER PRODUCTS INC	FORTICARE 3-YR SUPPORT SVCS	0100	\$	29,933.28	073	TECHNOLOGY SERVICES
000008505	7/3/2019	SITEIMPROVE	ADA WEBSITE COMPLIANCE	0100	\$	9,650.00	073	TECHNOLOGY SERVICES
000008506	7/3/2019	SPRINT	CELL PHONE SVC FOR DISTRICT	0100	\$	32,000.00	073	TECHNOLOGY SERVICES
000008540	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER DO & ERC	0100	\$	800.00	073	TECHNOLOGY SERVICES
000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	96.00	073	TECHNOLOGY SERVICES
000008560	7/11/2019	SC FUELS	GAS & FUEL FOR ALL VEHICLES	0100	\$	2,000.00	073	TECHNOLOGY SERVICES
000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	222.00	073	TECHNOLOGY SERVICES
000008583	7/15/2019	SOFTCHOICE CORPORATION	EDUCATIONAL SOFTWARE FOR DIST	0100	\$	34,031.46	073	TECHNOLOGY SERVICES
000008592	7/16/2019	DELL MARKETING L.P.	LAPTOP SUPPLIES - TECH	0100	\$	50.52	073	TECHNOLOGY SERVICES
000008595	7/16/2019	2NDGEAR	MONITORS - M&O / TECH	0100	\$	296.81	073	TECHNOLOGY SERVICES
000008632	7/29/2019	EPLUS TECHNOLOGY INC.	PROFESSIONAL SVCS & SUPPORT	0100	\$	7,000.00	073	TECHNOLOGY SERVICES
				<b>TOTAL</b>	<b>\$</b>	<b>290,077.71</b>	<b>0</b>	<b>TECHNOLOGY SERVICES Total</b>
000008261	7/1/2019	MAINTEX INC	VACUUMS FOR 2019/20	0100	\$	5,676.27	074	OPERATIONS/CUSTODIAL
000008427	7/1/2019	MAINTEX INC	CUSTODIAL EQUIPMENT	0100	\$	778.99	074	OPERATIONS/CUSTODIAL
000008579	7/11/2019	LOWE'S STORE #1661	CUSTODIAL EQUIPMENT	0100	\$	510.79	074	OPERATIONS/CUSTODIAL
000008637	7/29/2019	LOWE'S STORE #1661	CUSTODIAL EQUIPMENT	0100	\$	1,064.79	074	OPERATIONS/CUSTODIAL
000008660	7/31/2019	MAINTEX INC	CUSTODIAL EQUIP. REPAIRS	0100	\$	276.50	074	OPERATIONS/CUSTODIAL
				<b>TOTAL</b>	<b>\$</b>	<b>8,307.34</b>	<b>0</b>	<b>OPERATIONS/CUSTODIAL Total</b>
000008282	7/1/2019	DUDE SOLUTIONS	ANNUAL AGREEMENT	0100	\$	4,718.42	075	MAINTENANCE
000008336	7/1/2019	VERMEER	NEW SKIDSTER	0100	\$	59,999.99	075	MAINTENANCE
000008341	7/1/2019	DAVE BANG ASSOCIATES INC	PLAYGROUND SAFETY SUPPLIES	0100	\$	65,036.42	075	MAINTENANCE
000008416	7/1/2019	HOME DEPOT COMMERCIAL ACCOUNT	RS MARQUEE SUPPLIES	0100	\$	90.01	075	MAINTENANCE
000008417	7/1/2019	LOWE'S STORE #1661	SUPPLIES-VANDALISM REPAIRS PA	0100	\$	118.09	075	MAINTENANCE
000008418	7/1/2019	R&R CONTROLS, INC.	HVAC SUPPLIES	0100	\$	121.26	075	MAINTENANCE
000008419	7/1/2019	LAKESIDE EQUIPMENT SALES AND RENTALS	EQUIPMT RENTAL - RS MARQUEE	0100	\$	45.60	075	MAINTENANCE
000008422	7/1/2019	24-HOUR ELEVATOR, INC.	REPAIR SERVICES - PD	0100	\$	5,956.95	075	MAINTENANCE
000008423	7/1/2019	CABLE, PIPE & LEAK DETECTION,	UTILITY LOCATOR - CO	0100	\$	875.00	075	MAINTENANCE
000008424	7/1/2019	C & M RELOCATION SYSTEMS	CLASSROOM RELOCATION - MOVERS	0100	\$	2,880.00	075	MAINTENANCE
000008426	7/1/2019	MEACOR SIGNS	SIGNS	0100	\$	98.49	075	MAINTENANCE
000008446	7/2/2019	KIRK PAVING, INC	ASPHALT REPAIRS - HC	0100	\$	650.00	075	MAINTENANCE
000008450	7/2/2019	LAKESIDE EQUIPMENT SALES AND RENTALS	EQUIPMENT RENTAL	0100	\$	1,835.40	075	MAINTENANCE
000008451	7/2/2019	24-HOUR ELEVATOR, INC.	ANNUAL ELEVATOR MAINT SVCS	0100	\$	10,584.75	075	MAINTENANCE
000008452	7/2/2019	24-HOUR ELEVATOR, INC.	ANNUAL WHEEL-CHAIR LIFT SVCS	0100	\$	467.96	075	MAINTENANCE
000008453	7/2/2019	AMERICAN AIR FILTER COMPANY, INC.	ANNUAL HVAC SUPPLIES	0100	\$	4,310.00	075	MAINTENANCE
000008456	7/2/2019	AMERICAN MESSAGING	ANNUAL DUTY PAGER SVCS	0100	\$	161.78	075	MAINTENANCE
000008457	7/2/2019	ANIXTER/CLARK	ANNUAL HARDWARE/LOCKS/DOORS	0100	\$	23,705.00	075	MAINTENANCE
000008458	7/2/2019	BACKFLOW SERVICES, INC.	ANNUAL TESTING SVCS	0100	\$	8,500.00	075	MAINTENANCE
000008459	7/2/2019	CALIFORNIA ELECTRIC SUPPLY	ANNUAL ELECTRICAL SUPPLIES	0100	\$	4,000.00	075	MAINTENANCE
000008460	7/2/2019	CINTAS CORPORATION	ANNUAL UNIFORM SVCS	0100	\$	4,000.00	075	MAINTENANCE
000008461	7/2/2019	CITY ELECTRIC SUPPLY	ANNUAL ELECTRICAL SUPPLIES	0100	\$	11,313.75	075	MAINTENANCE
000008462	7/2/2019	DRAIN PROS INC	ANNUAL JETTING SVCS	0100	\$	6,000.00	075	MAINTENANCE
000008463	7/2/2019	DUNN EDWARDS CORPORATION	ANNUAL PAINT SUPPLIES	0100	\$	2,000.00	075	MAINTENANCE
000008465	7/2/2019	FERGUSON ENTERPRISES INC	ANNUAL PLUMBING SUPPLIES	0100	\$	5,000.00	075	MAINTENANCE
000008466	7/2/2019	FIRE ETC	ANNUAL FIRE EXTINGUISHER SVCS	0100	\$	8,000.00	075	MAINTENANCE
000008467	7/2/2019	GRAINGER	ANNUAL MAINTENANCE SUPPLIES	0100	\$	3,000.00	075	MAINTENANCE

000008469	7/3/2019	HOME DEPOT COMMERCIAL ACCOUNT	ANNUAL FOR MAINT. SUPPLIES	0100	\$	50,000.00	075	MAINTENANCE
000008470	7/3/2019	JOHNSTONE SUPPLY	ANNUAL HVAC SUPPLIES	0100	\$	10,775.00	075	MAINTENANCE
000008472	7/3/2019	LOWE'S STORE #1661	ANNUAL MAINTENANCE SUPPLIES	0100	\$	20,000.00	075	MAINTENANCE
000008473	7/3/2019	PACIFICA GLASS CO., INC.	ANNUAL FOR VANDALISM REPAIRS	0100	\$	5,000.00	075	MAINTENANCE
000008474	7/3/2019	PACWEST AIR FILTER LLC	ANNUAL FOR HVAC SUPPLIES	0100	\$	5,000.00	075	MAINTENANCE
000008475	7/3/2019	SAFE-T-LITE	ANNUAL FOR SIGNS & MATERIALS	0100	\$	4,000.00	075	MAINTENANCE
000008477	7/3/2019	STANDARD ELECTRONICS	ANNUAL ELECTRICAL REPAIRS	0100	\$	10,000.00	075	MAINTENANCE
000008478	7/3/2019	STATE OF CALIFORNIA	ANNUAL ELEVATOR PERMIT FEES	0100	\$	1,650.00	075	MAINTENANCE
000008479	7/3/2019	STATE OF CALIFORNIA	WHEEL-CHAIR LIFT PERMIT FEES	0100	\$	900.00	075	MAINTENANCE
000008480	7/3/2019	TRANE U.S. INC.	ANNUAL HVAC SUPPLIES	0100	\$	4,000.00	075	MAINTENANCE
000008481	7/3/2019	VALLEY INDUSTRIAL SPECIALTIES	ANNUAL PLUMBING SUPPLIES	0100	\$	4,000.00	075	MAINTENANCE
000008488	7/3/2019	SUPERIOR READY MIX CONCRETE	SUPPLIES - MARQUEE INSTALL-RS	0100	\$	457.00	075	MAINTENANCE
000008492	7/3/2019	KIMBALL MIDWEST	MAINTENANCE SUPPLIES	0100	\$	514.37	075	MAINTENANCE
000008520	7/10/2019	KIRK PAVING, INC	ASPHALT REPAIRS - CH	1400	\$	15,900.00	075	MAINTENANCE
000008536	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - M&O	0100	\$	400.00	075	MAINTENANCE
000008541	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - CNS	0100	\$	200.00	075	MAINTENANCE
000008552	7/10/2019	WASTE MANAGEMENT OF EL CAJON -	REFUSE REMOVAL	0100	\$	651.30	075	MAINTENANCE
000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	192.00	075	MAINTENANCE
000008560	7/11/2019	SC FUELS	GAS & FUEL FOR ALL VEHICLES	0100	\$	20,000.00	075	MAINTENANCE
000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	444.00	075	MAINTENANCE
000008562	7/11/2019	THOMAS INDUSTRIAL WATER	BUS STATION WATER CONDITIONING	0100	\$	84.00	075	MAINTENANCE
000008578	7/11/2019	NEAL ELECTRIC CORP	REPAIR SERVICES	0100	\$	212.00	075	MAINTENANCE
000008580	7/11/2019	WHITE CAP/HD SUPPLY	TEMPORARY FENCING - HC	0100	\$	571.39	075	MAINTENANCE
000008585	7/15/2019	TRI-CO FLOORING	FLOORING SVCS	0100	\$	4,870.00	075	MAINTENANCE
000008594	7/16/2019	LENOVO (UNITED STATES) INC.	THINKPAD - M&O	0100	\$	182.10	075	MAINTENANCE
000008595	7/16/2019	2NDGEAR	MONITORS - M&O / TECH	0100	\$	296.81	075	MAINTENANCE
000008643	7/29/2019	WATKINS ENVIRONMENTAL, INC.	ENVIRONMENTAL SVCS	0100	\$	1,250.00	075	MAINTENANCE
000008646	7/29/2019	KIRK PAVING, INC	ASPHALT REPAIRS	1400	\$	6,600.00	075	MAINTENANCE
000008651	7/30/2019	KRC ROCK INC	LANDSCAPE SUPPLIES - DO	0100	\$	150.68	075	MAINTENANCE
000008655	7/30/2019	KIRK PAVING, INC	ASPHALT REPAIRS - PA	1400	\$	14,985.00	075	MAINTENANCE
			<b>TOTAL</b>		<b>\$</b>	<b>416,754.52</b>	<b>0</b>	<b>MAINTENANCE Total</b>
000008460	7/2/2019	CINTAS CORPORATION	ANNUAL UNIFORM SVCS	0100	\$	1,500.00	076	TRANSPORTATION
000008508	7/8/2019	BORDER TIRE	TIRES	0100	\$	322.65	076	TRANSPORTATION
000008509	7/8/2019	DION INTERNATIONAL TRUCKS LLC	PARTS FOR REPAIRS	0100	\$	109.41	076	TRANSPORTATION
000008510	7/8/2019	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	\$	369.87	076	TRANSPORTATION
000008511	7/8/2019	NORTH COUNTY REBUILDERS	PARTS FOR REPAIRS	0100	\$	449.32	076	TRANSPORTATION
000008512	7/8/2019	ZONAR SYSTEMS	SUPPLIES	0100	\$	1,064.82	076	TRANSPORTATION
000008513	7/8/2019	LAWSON PRODUCTS	SHOP SUPPLIES	0100	\$	172.29	076	TRANSPORTATION
000008527	7/10/2019	DECISIONINSITE LLC	ENROLLMENT PROJECTION SVCS	0100	\$	1,000.00	076	TRANSPORTATION
000008535	7/10/2019	DS SERVICES OF AMERICA INC	DRINKING WATER - CH; HC; TRANS	0100	\$	225.00	076	TRANSPORTATION
000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	2,496.00	076	TRANSPORTATION
000008557	7/11/2019	DAY WIRELESS SYSTEMS	ANNUAL MAINTENANCE - ALL SITES	0100	\$	864.00	076	TRANSPORTATION
000008558	7/11/2019	MASON'S SAW & LAWNMOWER SERVICE, INC.	SMALL EQUIPMENT REPAIRS	0100	\$	7,500.00	076	TRANSPORTATION
000008558	7/11/2019	MASON'S SAW & LAWNMOWER SERVICE, INC.	SMALL EQUIPMENT REPAIRS	0100	\$	2,500.00	076	TRANSPORTATION
000008559	7/11/2019	REGIONAL COMMUNICATIONS	RADIOS SERVICE AGREEMENT	0100	\$	924.84	076	TRANSPORTATION
000008560	7/11/2019	SC FUELS	GAS & FUEL FOR ALL VEHICLES	0100	\$	30,000.00	076	TRANSPORTATION
000008560	7/11/2019	SC FUELS	GAS & FUEL FOR ALL VEHICLES	0100	\$	48,000.00	076	TRANSPORTATION
000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	7,129.00	076	TRANSPORTATION
000008561	7/11/2019	TEAMTALK NETWORK	RADIO SERVICES AGREEMENT	0100	\$	2,442.00	076	TRANSPORTATION
000008562	7/11/2019	THOMAS INDUSTRIAL WATER	BUS STATION WATER CONDITIONING	0100	\$	756.00	076	TRANSPORTATION
000008563	7/11/2019	ZONAR SYSTEMS	LEASE & SERVICES AGREEMENTS	0100	\$	18,000.00	076	TRANSPORTATION

0000008628	7/19/2019	FIRE ETC	EXTINGUISHER SVCS	0100	\$	629.75	076	TRANSPORTATION
0000008629	7/19/2019	ZONAR SYSTEMS	BUS PARTS	0100	\$	139.96	076	TRANSPORTATION
0000008630	7/19/2019	CROWN LIFT TRUCKS	EQUIP. REPAIR SVCS	0100	\$	200.00	076	TRANSPORTATION
0000008647	7/29/2019	ENCINITAS FORD	FORD F250 TRUCK	0100	\$	37,049.03	076	TRANSPORTATION
0000008654	7/30/2019	ENCINITAS FORD	10-PASSENGER VAN	0100	\$	33,251.92	076	TRANSPORTATION
				<b>TOTAL</b>	<b>\$</b>	<b>197,095.86</b>	<b>0</b>	<b>TRANSPORTATION Total</b>
0000008489	7/3/2019	GEM INDUSTRIAL, INC.	ON-SITE REPAIRS - CO	0100	\$	13,000.00	077	FACILITIES MODERNIZATION
0000008524	7/10/2019	ATKINSON, ANDELSON, LOYA, RUUD	LEGAL SVCS - SANTEE SITE	0100	\$	15,000.00	077	FACILITIES MODERNIZATION
0000008649	7/30/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR REPAIRS-CO ONSITE	0100	\$	68.02	077	FACILITIES MODERNIZATION
				<b>TOTAL</b>	<b>\$</b>	<b>28,068.02</b>	<b>0</b>	<b>FACILITIES MODERNIZATION Total</b>
0000008359	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	927.99	078	WAREHOUSE
0000008360	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	298.83	078	WAREHOUSE
0000008361	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	543.20	078	WAREHOUSE
0000008367	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	2,974.11	078	WAREHOUSE
0000008368	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	2,221.27	078	WAREHOUSE
0000008369	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	3,448.82	078	WAREHOUSE
0000008370	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	1,741.55	078	WAREHOUSE
0000008371	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	1,845.24	078	WAREHOUSE
0000008372	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	718.82	078	WAREHOUSE
0000008373	7/1/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	449.96	078	WAREHOUSE
0000008374	7/1/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	4,754.47	078	WAREHOUSE
0000008375	7/1/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	2,057.56	078	WAREHOUSE
0000008376	7/1/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	700.80	078	WAREHOUSE
0000008377	7/1/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	686.25	078	WAREHOUSE
0000008378	7/1/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	699.13	078	WAREHOUSE
0000008379	7/1/2019	MCKESSON MEDICAL-SURGICAL GVT SOL LLC	INVENTORY REPLENISHMENT	0100	\$	478.93	078	WAREHOUSE
0000008380	7/1/2019	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	\$	741.39	078	WAREHOUSE
0000008381	7/1/2019	US GAMES	INVENTORY REPLENISHMENT	0100	\$	733.90	078	WAREHOUSE
0000008382	7/1/2019	OFFICE SOLUTIONS	INVENTORY REPLENISHMENT	0100	\$	104.73	078	WAREHOUSE
0000008383	7/1/2019	WAXIE SANITARY SUPPLY	INVENTORY REPLENISHMENT	0100	\$	1,065.65	078	WAREHOUSE
0000008384	7/1/2019	MEDCO SUPPLY COMPANY	INVENTORY REPLENISHMENT	0100	\$	324.41	078	WAREHOUSE
0000008385	7/1/2019	SCHOOL KIDS HEALTH CORP	INVENTORY REPLENISHMENT	0100	\$	58.51	078	WAREHOUSE
0000008386	7/1/2019	EVERYTHING MEDICAL	INVENTORY REPLENISHMENT	0100	\$	1,301.32	078	WAREHOUSE
0000008387	7/1/2019	HENRY SCHEIN INC	INVENTORY REPLENISHMENT	0100	\$	385.83	078	WAREHOUSE
0000008388	7/1/2019	KP LLC	INVENTORY REPLENISHMENT	0100	\$	471.81	078	WAREHOUSE
0000008425	7/1/2019	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	472.17	078	WAREHOUSE
0000008429	7/1/2019	AMAZON.COM	WAREHOUSE SUPPLIES	0100	\$	144.67	078	WAREHOUSE
0000008447	7/2/2019	ULINE	TOTES	0100	\$	129.46	078	WAREHOUSE
0000008483	7/3/2019	CAL SCHOOL & SPORT	INVENTORY REPLENISHMENT	0100	\$	252.01	078	WAREHOUSE
0000008581	7/11/2019	PITNEY BOWES - SUPPLIES	SUPPLIES FOR DIST MAIL MACHINE	0100	\$	265.59	078	WAREHOUSE
0000008610	7/18/2019	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	524.79	078	WAREHOUSE
0000008611	7/18/2019	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	3,268.60	078	WAREHOUSE
0000008612	7/18/2019	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	2,171.10	078	WAREHOUSE
0000008613	7/18/2019	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	9,395.56	078	WAREHOUSE
0000008614	7/18/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	264.29	078	WAREHOUSE
0000008616	7/18/2019	PADRE JANITORIAL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	112.49	078	WAREHOUSE
0000008617	7/18/2019	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	227.21	078	WAREHOUSE
0000008618	7/18/2019	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	3,720.18	078	WAREHOUSE
0000008620	7/18/2019	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	847.95	078	WAREHOUSE
0000008631	7/22/2019	NCEPC	CONSORTIUM MEMBERSHIP 19/20	0100	\$	400.00	078	WAREHOUSE
				<b>TOTAL</b>	<b>\$</b>	<b>51,930.55</b>	<b>0</b>	<b>WAREHOUSE Total</b>

0000008454	7/2/2019	AARDVARK PEST CONTROL	ANNUAL PEST CONTROL SVCS	0100	\$	43,500.00	080	MAINTENANCE
0000008455	7/2/2019	ALL CITIES PEST CONTROL	ANNUAL PEST CONTROL SVCS	0100	\$	1,000.00	080	MAINTENANCE
0000008464	7/2/2019	EWING IRRIGATION PRODUCTS	ANNUAL IRRIGATION SUPPLIES	0100	\$	30,000.00	080	MAINTENANCE
0000008468	7/3/2019	GREENBRIER LAWN & TREE EXPERT CO.	TREE TRIMMING & REMOVAL SVCS	0100	\$	35,000.00	080	MAINTENANCE
0000008471	7/3/2019	LAKESIDE EQUIPMENT SALES AND RENTALS	ANNUAL EQUIPMENT RENTALS	0100	\$	6,000.00	080	MAINTENANCE
			<b>TOTAL</b>		<b>\$</b>	<b>115,500.00</b>	<b>0</b>	<b>MAINTENANCE Total</b>
0000008529	7/10/2019	PADRE DAM MUNICIPAL WATER	WATER SERVICE (EXCEPT PD)	1300	\$	5,700.00	090	CENTRAL KITCHEN
0000008531	7/10/2019	SAN DIEGO GAS & ELECTRIC CO	GAS & ELECTRIC FOR DISTRICT	1300	\$	44,000.00	090	CENTRAL KITCHEN
0000008543	7/10/2019	WASTE MANAGEMENT OF EL CAJON -	REFUSE REMOVAL	1300	\$	4,000.00	090	CENTRAL KITCHEN
			<b>TOTAL</b>		<b>\$</b>	<b>53,700.00</b>	<b>0</b>	<b>CENTRAL KITCHEN Total</b>
0000008285	7/1/2019	EDU BUSINESS SOLUTIONS	ANNUAL RENEWAL	0100	\$	3,147.30	092	PUBLICATIONS
0000008337	7/1/2019	KONICA MINOLTA BUSINESS	MAINT. AGREEMENT - PUBS COPIER	0100	\$	15,000.00	092	PUBLICATIONS
0000008338	7/1/2019	KONICA MINOLTA BUSINESS	MAINT. AGREEMENT - PUBS COPIER	0100	\$	15,000.00	092	PUBLICATIONS
0000008340	7/1/2019	KONICA MINOLTA BUSINESS	MAINT. AGREEMENT - PUBS COPIER	0100	\$	12,000.00	092	PUBLICATIONS
0000008565	7/11/2019	EL CAJON PRINT & CLASS A TROPHIES	SPECIALTY PRINTING SERVICES	0100	\$	1,000.00	092	PUBLICATIONS
0000008566	7/11/2019	KELLY PAPER	PAPER SUPPLIES	0100	\$	10,000.00	092	PUBLICATIONS
0000008568	7/11/2019	PERRY LETTERPRESS	BINDERY SERVICES	0100	\$	300.00	092	PUBLICATIONS
0000008569	7/11/2019	REYNOLD'S GRAPHICS ARTS CORP	PRINTING SUPPLIES	0100	\$	500.00	092	PUBLICATIONS
0000008570	7/11/2019	SOUTHLAND ENVELOPE COMPANY INC	ENVELOPE PRINTING	0100	\$	2,000.00	092	PUBLICATIONS
0000008571	7/11/2019	SPIRAL BINDING CO INC	BINDING SUPPLIES	0100	\$	500.00	092	PUBLICATIONS
0000008572	7/11/2019	SUPERINTENDENT OF SCHOOLS	BUSINESS CARDS	0100	\$	1,000.00	092	PUBLICATIONS
0000008582	7/15/2019	LITHO EQUIPMENT SERVICE	EQUIPMENT REPAIRS	0100	\$	500.00	092	PUBLICATIONS
			<b>TOTAL</b>		<b>\$</b>	<b>60,947.30</b>	<b>0</b>	<b>PUBLICATIONS Total</b>
					<b>\$</b>	<b>4,952,079.36</b>	<b>0</b>	<b>Grand Total</b>

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report  
Prepared by Karl Christensen  
August 20, 2019

**BACKGROUND:**

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

It is recommended that the Board of Education approve checks #22646 through #22650 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is \$1,400.45 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.4.



**SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$20,000**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
07/31/19	22646	Tyler Erwin	Advance of Off-Cycle Paycheck dated 8/5/2019	1,606.50
07/31/19	22647	Walmart - Voided	Lorene Foster - Check Voided because it wouldn't scan	0.00
07/31/19	22648	Nerette Krull	Advance of Off-Cycle Paycheck dated 8/5/2019	614.77
08/05/19	22649	Rosecrans Plaza Kiffman, LLC	Cost to repair wall damaged by one of our buses	1,100.00
08/07/19	22650	Walmart (replaces Ck# 22647)	Lorene Foster Fund-No alcohol or tobacco	300.00
<b>Total Checks Written</b>				<b>\$3,621.27</b>
<b>Reimbursed by SDCOE</b>				<b>-2,221.27</b>
<b>July Bank Fees</b>				<b>0.45</b>
<b>Total to be Reimbursed</b>				<b>\$1,400.45</b>
<b>Total to Deduct from Future Reimbursement</b>				

Consent Item D.2.5.  
 Prepared by Karl Christensen  
 August 20, 2019

Acceptance of Donations, Grants, and Bequests

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
<b>DONATIONS</b>			
Funds for STEM Building Materials	\$372.49	DonorsChoose.org	Carlton Hills School
100 Pairs of Vans Shoes	\$3,500.00	Vans	Pepper Drive School
<b>GRANTS</b>			
(None)			
<b>BEQUESTS</b>			
(None)			
<b>TOTAL RECEIVED</b>	<b>\$3,872.49</b>		

**RECOMMENDATION:**

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The donations, grants, and/or bequests listed above are valued at \$3,872.49.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.5.

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Lakeshore	Professional Development "SANDI" Training	08/14/19	\$2,000.00 (not to exceed)	Special Education
Community Matters	Safe School Ambassador Training	08/21/19 – 06/12/20	\$0	PRIDE Academy

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the General Service Agreements is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Consent Item D.2.7.  
 Prepared by Karl Christensen  
 August 20, 2019

Approval/Ratification of Agreements for Mileage  
 Reimbursement In Lieu of District Transportation

**BACKGROUND:**

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2019-20 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Hills School	9	199	\$0.58	\$1,038.78
Carlton Hills School	3.2	199	\$0.58	\$369.34
Carlton Hills School	6.2	199	\$0.58	\$715.60
Hill Creek School	8	199	\$0.58	\$923.36
Hill Creek School	5	199	\$0.58	\$577.10
Pepper Drive School	8	199	\$0.58	\$923.36
Sycamore Canyon School	6	199	\$0.58	\$692.52
<b>Total:</b>				<b>\$5,240.06</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$5,240.06 is paid in lieu of District provided transportation.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.7.

**BACKGROUND:**

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<b>Category</b>	<b>Value/Condition</b>	<b>Option</b>	<b>Requirements</b>
<b><i>Obsolete Instructional Materials</i></b>	<ul style="list-style-type: none"> <li>Usable for educational purposes</li> <li>Any value</li> </ul>	<ul style="list-style-type: none"> <li>Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy</li> <li>Sell to any organization that agrees to use the materials for educational purposes</li> </ul>	<ul style="list-style-type: none"> <li>Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent</li> <li>Notify public of intent at least 60 days prior to disposition</li> </ul>
	<ul style="list-style-type: none"> <li>Unusable for educational purposes or cannot be disposed of as above</li> <li>Any value</li> </ul>	<ul style="list-style-type: none"> <li>Mutilate so as not to be salable and sold for scrap</li> <li>Destroy beyond any economical means</li> </ul>	<ul style="list-style-type: none"> <li>For destruction, provide at least 30 day prior notice to those requesting notice</li> </ul>
<b><i>All Other Personal Property</i></b>	<ul style="list-style-type: none"> <li>Value insufficient to defray costs of arranging a sale</li> </ul>	<ul style="list-style-type: none"> <li>Donate to charitable organization deemed appropriate by the Board</li> <li>Dispose of at local dump</li> </ul>	<ul style="list-style-type: none"> <li>Requires unanimous vote by Board</li> </ul>
	<ul style="list-style-type: none"> <li>\$2,500 or less (one or more items)</li> </ul>	<ul style="list-style-type: none"> <li>Sell without advertising</li> </ul>	<ul style="list-style-type: none"> <li>Requires unanimous vote by Board</li> </ul>
	<ul style="list-style-type: none"> <li>More than \$2,500 (one or more items)</li> </ul>	<ul style="list-style-type: none"> <li>Advertise for Bids or Conduct Public Auction</li> </ul>	<ul style="list-style-type: none"> <li>Post notices in 3 public places and advertise once a week for 2 weeks in general circulation</li> </ul>

<b>Category</b>	<b>Value/Condition</b>	<b>Option</b>	<b>Requirements</b>
			<ul style="list-style-type: none"> <li>newspaper</li> <li>Accept highest bid or reject all bids</li> <li>If no qualified bid received, may be sold to any individual or entity</li> </ul>
		<ul style="list-style-type: none"> <li>Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law</li> </ul>	<ul style="list-style-type: none"> <li>Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling</li> </ul>
		<ul style="list-style-type: none"> <li>Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district</li> </ul>	<ul style="list-style-type: none"> <li>Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools</li> </ul>

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<b>Qty</b>	<b>UOM</b>	<b>Description</b>	<b>Site</b>	<b>Storage Location</b>	<b>Condition</b>	<b>Estimated Value/Price</b>
10	Each	Student Desks	CP	D Hallway	Old, Broken	\$0
32	Each	Student Chairs	CP	D Hallway	Old, Broken	\$0
4	Each	Classroom Tables	CP			
7		Shelving Units	CP	D Hallway	Old, Broken	\$0
1		Office Chair	CP	D Hallway	Old, Broken	\$0
1		Area Carpet	CP	D Hallway	Old, Broken	\$0
1		Supernova 800 Tile Cleaner	CP	D Hallway	Old, Broken	\$0

1		Teacher Desk	CP	D Hallway	Old, Broken	\$0
1	Lot	Plastic Chairs	CO	Blacktop, Jr. High Building	Old, Broken	\$0
1	Lot	Rolling Chairs	CO	Blacktop, Jr. High Building	Old, Broken	\$0
1	Each	Wooden Book Display	CO	Blacktop, Jr. High Building	Broken	\$0
1	Lot	Filing Cabinets, bookcase, Podium, Computer Carts, Tables, Teacher Desks, Student Desks, Whiteboards	CO	Blacktop, Jr. High Building	Old, Broken, or Obsolete	\$200

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
<b>Obsolete Instructional Materials</b>	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
<b>Other Personal Property</b>	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	X
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools		

**RECOMMENDATION:**

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$200.00 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Income estimated at \$200.00.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.8.



Consent Item D.2.9.  
Prepared by Karl Christensen  
August 20, 2019

Approval/Ratification of Agreement with G. Wayne  
Oetken & Associates for Consulting Services Related to  
New Residential Developments

**BACKGROUND:**

HomeFed Corporation (“Developer”) owns 2,636 acres of land in the Northwest portion of Santee known as Fanita Ranch. The Developer is in the process of submitting various documents to the City of Santee for development of Fanita Ranch as a master-planned community. When developed, Fanita Ranch will result in approximately 3,000 residential units and significantly impact District enrollment.

In order to ensure that classrooms are available to service students generated from these new homes, it is necessary to negotiate a Mitigation Agreement with the Developer. At the October 17, 2017, the Board approved an agreement with Wayne Oetken, a retired School Chief Business Officer with 40 years of school business experience accumulated at Cajon Valley, for the 2018-19 fiscal year for an amount not to exceed \$5,000. Actual costs incurred were \$1,175.00.

Mr. Oetken is an expert in the area of school facilities planning and funding. Administration recommends extending the agreement with his consulting firm, G Wayne Oetken & Associates, to continue to assist the District in negotiating a Mitigation Agreement with HomeFed Corporation.

The District will be working with HomeFed to incorporate provisions to reimburse the District for its costs for consultants assisting the District with the Mitigation Agreement.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the agreement with G. Wayne Oetken & Associates for Consulting Services related to New Residential Developments.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

\$150 per hour for services; plus reimbursement of mileage and meal expenses approved by the District to be funded from Developer Fees not to exceed \$10,000.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.9.

Consent Item D.2.10.  
Prepared by Karl Christensen  
August 20, 2019

Authorization to Submit Application for 2019-20  
Mandated Cost Block Grant

**BACKGROUND:**

In 2012-13, the Governor and Legislature established the Mandated Cost Block Grant (“MCBG”) to provide a more streamlined alternative to the traditional claiming process. Last year, the District applied for and received \$204,041 through the MCBG process, considerably more than is normally generated as claimed amounts through the traditional process.

Each year, school districts can elect to participate in the MCBG through application or opt for the traditional claiming process. The application for 2019-20 is due to the State Controller’s Office by August 31, 2019.

The California Department of Education (CDE) has reported that the amount apportioned for K-12 education for 2019-20 equates to approximately \$32.18 per prior year P-2 ADA. For Santee, this would generate estimated revenue of \$212,139.

**RECOMMENDATION:**

It is recommended that the Board of Education authorize staff to submit application for the Mandated Cost Block Grant for the 2019-20 school year.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Estimated \$212,139 in funding for the Unrestricted General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.10.

Consent Item D.3.1.

Approval of Nonpublic School Individual Services Agreement with San Diego Center for Children Nonpublic School Services

Prepared by Dr. Stephanie Pierce  
August 20, 2019

**BACKGROUND:**

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One additional student with disabilities requires enrollment at the San Diego Center for Children for the 2019-2020 school year to address their unique needs.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Individual Service Agreement with San Diego Center for Children School for one student for the term of July 1, 2019 through June 30, 2020.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
San Diego Center for Children	1 student	7/1/19 - 6/30/20 including ESY instruction (211 days)	\$220.44	\$46,512.84

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Nonpublic Agency Master Contract with Word Play Speech Therapy, Inc. for Speech Therapy Services

Prepared by Dr. Stephanie Pierce  
August 20, 2019

**BACKGROUND:**

There are times during the school year when the need for additional speech therapist services arise. In order to support our students and avoid being out of compliance with their IEP's, Word Play Speech Therapy is able to provide speech therapy as needed.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Word Play Speech Therapy, Inc. for the term of August 21, 2019 through June 30, 2020. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

SERVICE	Hourly Rate	Total
Speech Therapy Services	\$68.00	Not to exceed \$50,000

**STUDENT ACHIEVEMENT:**

These services are necessary for some students with disabilities to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.2.

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Ayers, Brittany	Rio Seco	IV-03 #30002022	\$0.00	\$54,323.00	08-14-19
2. Baker, Lisa	Rio Seco	VI-06 #10321482	\$0.00	\$70,026.00	08-14-19 to 06-10-20
3. Beavers, Gina	Carlton Hills	IV-06 #30010425	\$0.00	\$60,689.00	08-14-19 to 06-10-20
4. Borzilleri, Suzanne	Sycamore Canyon / Carlton Oaks	III-01 #30008829	\$0.00	\$51,009.00	08-14-19
5. Carrillo, Mario	Chet F. Harritt	V-06 #30012030	\$0.00	\$65,145.00	08-14-19
6. Cass, Mary	Chet F. Harritt	IV-11 #10321272	\$0.00	\$71,299.00	08-14-19 to 06-10-20
7. Cummings, Hannah	Pepper Drive	IV-01 #10321390	\$0.00	\$51,009.00	08-14-19 to 06-10-20
8. Doane, Michael	Chet F. Harritt	VI-10 #10321252	\$0.00	\$80,212.00	08-14-19 to 06-10-20
9. Fiello, Christine	Special Education	III-10 #10324237	\$0.00	\$64,297.00	08-14-19
10. Granger, Megan	Chet F. Harritt	VI-06 #10321555	\$0.00	\$70,026.00	08-14-19 to 06-10-20
11. Gulick, Josef	Carlton Oaks	IV-03 #10321554	\$0.00	\$54,323.00	08-14-19
12. Jun, Kathy	Chet F. Harritt	III-01 #10321562	\$0.00	\$51,009.00	08-14-19 to 06-10-20
13. Martin, Courtney	Pepper Drive	IV-06 #10321531	\$0.00	\$60,689.00	08-14-19 to 06-10-20
14. McCauley, Jessica	Carlton Oaks	VI-02 #30010887	\$0.00	\$59,840.00	08-14-19
15. McKinnon, Jill	Carlton Oaks	V-01 #10324254	\$0.00	\$80,212.00	08-14-19 to 06-10-20
16. Moran, Katie	Rio Seco	VI-04 #30009832	\$0.00	\$64,933.00	08-14-19
17. Nickelson, Molly	Sycamore Canyon	V-03 #10321567	\$0.00	\$58,143.00	08-14-19 to 06-10-20
18. O'Brien, Celina	Sycamore Canyon	VI-04 #30007415	\$0.00	\$64,933.00	08-14-19
19. Parker, Heidi	PRIDE Academy	MGMT 02 #10323603	\$0.00	\$100,088.00	08-15-19
20. Pedro, Jason	Carlton Hills	VI-06 #10324244	\$0.00	\$70,026.00	08-14-19
21. Rodda, Raechel	Cajon Park	IV-01 #30005124	\$0.00	\$51,009.00	08-14-19
22. Salazar, Diana	Sycamore Canyon	V-10 #30010881	\$0.00	\$74,482.00	08-14-19
23. Sweetman, Emily	Hill Creek	III-01 #30012480	\$0.00	\$51,009.00	08-14-19 to 06-10-20
24. Talbott, Regina	Sycamore Canyon	VI-11 #10324269	\$0.00	\$82,758.00	08-14-19
25. Uribe, Gayle	Hill Creek	V-10 #10321347	\$0.00	\$74,482.00	08-14-19 to 06-10-20

## Certificated Staff continued

### A. New Appointments continued:

26. Walsh, Carly	Chet F. Harritt	IV-01 #10321564	\$0.00	\$51,009.00	08-14-19 to 06-10-20
27. Winn, Kristina	PRIDE Academy	III-01 #30012170	\$0.00	\$51,009.00	08-14-19 to 06-10-20
28. Zobel, Emily	Chet F. Harritt	IV-01 #10321280	\$0.00	\$51,009.00	08-14-19 to 06-10-20

### B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Albright, Amanda	Sycamore Canyon	IV-01 to IV-01 #30011928	\$51,009.00	\$51,009.00	08-14-19
2. Craft, Nichole	Rio Seco	III-01 to III-01 #10321467	\$51,009.00	\$51,009.00	08-14-19 to 06-10-20
3. Graham, Autumn	PRIDE Academy	Permit 06 #30008252	\$0.00	\$37,403.00	08-14-19 to 06-10-20
4. Ilko, Alicia	Pepper Drive	IV-04 to IV-05 #10321208	\$56,445.00	\$58,567.00	08-14-19 to 06-10-20
5. Jerabek, Alyssa	Special Education	V-01 to V-02 #30012029	\$53,474.00	\$55,809.00	08-14-19
6. Johnson, Marissa	Carlton Hills	IV-01 to IV-02 #10321152	\$51,009.00	\$52,201.00	08-14-19 to 06-10-20
7. Kleinhenz, Alina	Rio Seco	V-01 to VI-01 #10324253	\$53,474.00	\$57,294.00	08-14-19 to 06-10-20
8. Larkin, April	PRIDE Academy	III-01 #10321513	\$0.00	\$51,009.00	08-14-19 to 06-10-20
9. Mars, Jessica	Carlton Oaks	IV-08 to IV-09 #10321513	\$64,933.00	\$67,055.00	08-14-19
10. McGowan, Mary Rose	Carlton Hills / Sycamore Canyon	III-01 #10324226	\$51,009.00	\$51,009.00	08-14-19
11. McKee, Rachel	Cajon Park	III-03 to V-04 #30006504	\$51,009.00	\$60,477.00	08-14-19 to 06-10-20
12. O'Connor, Jessica	Sycamore Canyon	VI-01 #30010880	\$57,294.00	\$57,294.00	08-14-19 to 06-10-20
13. Shepard, Jessica	Rio Seco	IV-01 #10321322	\$51,009.00	\$51,009.00	08-14-19 to 11-08-19
14. Silver, Kathleen	Sycamore Canyon	III-01 #10321306	\$51,009.00	\$51,009.00	08-14-19 to 06-10-20
15. Tweet, Elizabeth	Cajon Park	IV-04 to V-04 #10321128	\$56,445.00	\$60,477.00	08-14-19 to 06-10-20
16. White, Susan	Rio Seco	IV-01 to IV-02 #10324337	\$51,009.00	\$52,201.00	08-14-19

### C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Abbott, Thomas	Carlton Oaks to <i>Special Education</i>	VI-25 #10324230	\$99,310.00	\$99,310.00	08-14-19
2. Bryant, Victoria	Pepper Drive to <i>Sycamore Canyon</i>	V-07 #30012181	\$67,480.00	\$67,480.00	08-14-19
3. Cydell, Haley	Chet F. Harritt to <i>Pepper Drive</i>	IV-03 #10321535	\$54,323.00	\$54,323.00	08-14-19
4. Haley, Kristin	Pepper Drive to <i>Hill Creek</i>	V-15 #30011666	\$86,153.00	\$86,153.00	08-14-19
5. Hayward, Mary	Pepper Drive to <i>Chet F. Harritt</i>	VI-12 #10321264	\$85,304.00	\$85,304.00	08-14-19
6. Hodge, Kari	Cajon Park to <i>PRIDE Academy / Rio Seco</i>	IV-07 #10324260	\$62,811.00	\$62,811.00	08-14-19
7. Isaacson, Laura	Sycamore Canyon to <i>Rio Seco</i>	VI-12 #30012022	\$85,304.00	\$85,304.00	08-14-19
8. Lathers, Sarah	Pepper Drive to <i>Sycamore Canyon</i>	V-09 #10321553	\$72,148.00	\$72,148.00	08-14-19

### Certificated Staff continued

C. Change of Status/Location continued:

9. McNearney, Michelle	Pepper Drive to <i>PRIDE Academy</i>	III-07 #10321402	\$58,567.00	\$58,567.00	08-14-19
10. Ninteman, Robin	Chet F. Harritt to <i>Hill Creek</i>	V-05 #30002951	\$62,811.00	\$62,811.00	08-14-19
11. Rosati, Helen	Chet F. Harritt to <i>Pepper Drive</i>	VI-15 #10321373	\$92,944.00	\$92,944.00	08-14-19

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Simko, JoHanna	PRIDE Academy	MGMT 04	Accepted principal position	06-20-19

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

### Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Cruz, Alexander	Rio Seco	Custodian II 23 A / 4.0 hrs #30003422	\$0.00	\$1,558.27	08-12-19
2. Lozano, Nancy	Chet F. Harritt	Instructional Assistant, Special Ed II 21 A / 6.0 hrs #30012204	\$0.00	\$2,119.00	08-21-19
3. Wilson, Merik	Hill Creek	Project SAFE Assistant 17 A / 3.0 hrs #10325014	\$0.00	\$871.65	08-05-19

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Alexander, Michelle	Carlton Hills to <i>Rio Seco</i>	Out-of-School-Time Site Leader 22 E / 6.0 hrs to 22 E / 8.0 hrs #10325016	\$2,705.30	\$3,607.07	08-05-19
2. Avila, Micaela	Chet F. Harritt to <i>Carlton Hills</i>	Project SAFE Assistant 17 C / 3.5 hrs / 11 mos to 17 C / 3.5 hrs / 12 mos #10325043	\$1,039.13	\$1,129.82	08-12-19

## Classified Staff continued

J. Change of Status/Location continued:

3. Bennett, Melody	PRIDE Academy	Instructional Assistant I 19 D / 2.80 hrs to 19 D / 3.75 hrs #10327026	\$1,038.61	\$1,391.14	08-21-19
4. Brambila, Guadalupe	Educational Resource Center to PRIDE Academy	Bilingual Clerical Assistant 23 E / 3.75 hrs to Secretary II (School) 27 B / 8.0 hrs #10327607	\$1,846.52	\$3,764.79	08-01-19
5. Dwyer, Paula	Child Nutrition Services	Food Service Worker I 19 E / 8.0 hrs to 19 E / 7.0 hrs #10326305	\$3,864.50	\$3,381.44	08-21-19
6. Habibullah, Habiba	Cajon Park to Chet F. Harritt	Custodian II 23 D / 4.0 hrs to 23 D / 6.0 hrs #10326420	\$1,803.53	\$2,705.30	08-12-19
7. Helton, Lisa	Carlton Hills to Special Education	Instructional Assistant, Special Ed II 21 B / 5.5 hrs to Student Support Assistant 27.5 A / 6.0 hrs #30012202	\$2,040.13	\$2,912.00	08-21-19
8. Kenyon, Lisa	Child Nutrition Services	Clerk Typist 22 E / 6.0 hrs to 22 E / 3.5 hrs #10327729	\$2,772.90	\$2,156.58	08-21-19
9. Klain, Wendi	Child Nutrition Services	Food Service Worker I 19 E / 8.0 hrs to 19 E / 7.0 hrs #10326338	\$3,365.86	\$2,945.12	08-21-19
10. Mottola, Edith	Pepper Drive	Food Service Worker I-A 20 E / 3.5 hrs to 20 E / 2.5 hrs #10326339	\$3,365.86	\$2,945.12	08-21-19
11. Murray, Diane	Hill Creek	Early Childhood Group Leader I 19.5 E / 8.0 hrs to Early Childhood Group Leader II 22 C / 8.0 hrs #30012505	\$3,717.15	\$3,809.64	08-05-19
12. Parsons, Windi	PRIDE Academy	Instructional Assistant I 19 E / 2.80 hrs to 19 E / 3.75 hrs #10327069	\$1,090.79	\$1,461.03	08-21-19
13. Perez, Elizabeth	Carlton Hills	Instructional Assistant, Limited English Proficient Services 20 E / 3.50 hrs to Early Childhood Group Leader I 19.5 E / 5.75 hrs #10325020	\$1,546.27	\$2,478.58	08-21-19
14. Pratt, Cindy	Carlton Hills	Out-of-School-Time Group Leader 19.5 D / 5.75 hrs to Out-of-School-Time Site Leader 22 B / 6.0 hrs #10325055	\$2,705.30	\$3,607.07	08-21-19



## Classified Staff continued

J. Change of Status/Location continued:

15. Singh, Nicholas	Carlton Oaks to <i>Carlton Hills</i>	Instructional Assistant, Special Ed II 21 B / 6.25 hrs to <i>Instructional Assistant, Special Ed II 21 B / 6.0 hrs #10327194</i>	\$2,318.48	\$2,225.60	08-21-19
16. Smith, Janalee	Chet F. Harrit to <i>Cajon Park</i>	Instructional Assistant I 19 A / 3.0 hrs to <i>Instructional Assistant, Special Ed II 21 A / 6.0 hrs #10327069</i>	\$960.70	\$2,119.00	08-21-19

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Brogren, Victoria	Rio Seco	Instructional Assistant, Special Ed II	Moving out of state	06-13-19
2. Edwards, Diane	Pepper Drive	Instructional Assistant, Limited English Proficient Services	To care for family	06-13-19
3. Loquias, Lourdes	Rio Seco	Campus Aide	Health	06-13-19
4. Ochoa, Starr	Rio Seco	Campus Aide	Conflict with schedule	06-13-19
5. Sindelar, Amanda	PRIDE Academy	Out-of-School-Time Group Leader	Moving	06-13-19

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.1.

Consent Item D.4.2.  
Prepared by Tim Larson  
August 20, 2019

## Approval of Consultant Agreement

### **BACKGROUND:**

From time to time, the District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed on an hourly or daily rate, while other services are billed by the job.

### **RECOMMENDATION:**

It is recommended that the Board of Education approve the following consultant agreements:

<b>Vendor Name</b>	<b>Description of Services</b>	<b>Date(s) of Service</b>	<b>Amount</b>	<b>Funding</b>
Wendy L. Wilton	Speech-Language Pathology Services	08/08/19 to 06/30/20	\$68 per hour; NTE \$50,000	Special Education

### **FISCAL IMPACT:**

The fiscal impact is detailed in the table above.

### **STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.2.

Consent Item D.4.3.

Adoption of Resolution No. 1920-01 to Reduce and/or Eliminate Classified Non-Management Position

Prepared by Tim Larson  
August 20, 2019

**BACKGROUND:**

It has determined that a vacant Early Childhood Group Leader I position at Hill Creek School is no longer required and that an Early Childhood Group Leader II position can provide the necessary services for students.

Any employees affected by these changes will be provided alternative employment opportunities within the District if available. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and placed on a reemployment list for no less than 39-months.

**RECOMMENDATION:**

It is recommended that the Board of Education approve to reduce and/or eliminate the following positions effective August 21, 2019:

- Eliminate (1) vacant Early Childhood Group Leader I at YALE Hill Creek

**FISCAL IMPACT:**

The annual savings to the Out-of-School Time Program department for eliminating the position will be \$59,559.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students and programs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.3.

**SANTEE SCHOOL DISTRICT  
Resolution No. 1920-01**

**REDUCE AND/OR ELIMINATE  
CLASSIFIED NON-MANAGEMENT POSITIONS**

**WHEREAS**, it has determined that a vacant Early Childhood Group Leader I position at Hill Creek School is no longer required and that an Early Childhood Group Leader II position can provide the necessary services for students;

**NOW, THEREFORE, BE IT RESOLVED** that as of the 20<sup>th</sup> day of August 2019, the Governing Board of Santee School District approved to reduce and/or eliminate the following positions effective August 21, 2019:

- Eliminate (1) Early Childhood Group Leader I at YALE Hill Creek

**BE IT FURTHER RESOLVED** that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20<sup>th</sup> day of August 2019, by the following vote:

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

Dated 8/20/19

\_\_\_\_\_  
Barbara Ryan  
Clerk, Board of Education

**Item E. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item E.

Discussion and/or Action Item E.1.1.

Approval of Revised Management and  
Confidential Employee Salary Schedules  
2019-2020

Prepared by Dr. Kristin Baranski  
August 20, 2019

## **BACKGROUND:**

Santee School District management salary schedules, both the classified management and confidential salary schedule and the certificated management salary schedule, are comprised of five steps. Each step indicates a year of service in the job classification. Currently, both the certificated non-management salary schedules and the classified non-management salary schedules include anniversary increments to employees who are continually employed with Santee School District. The management salary schedules do not include additional anniversary increments.

To also honor managers who serve the school district community for 10 or more years, administration recommends adding three additional steps, anniversary increments, to the current salary schedules for all management groups with the exception of the Superintendent and the three Assistant Superintendents. These employees are contracted employees and are not included in this recommendation.

If approved, the recommended structure of the three additional anniversary increments includes the following:

- 2% increase (sixth step) applied to Step 5 for those managers serving in Santee School District 10 - 14 years
- 4% increase (seventh step) applied to Step 5 for those serving in Santee School District 15 – 19 years
- 6% increase (eighth step) applied to Step 5 for those managers serving in Santee School District 20+ years

Sixteen management members would benefit from this new structure this year: two managers have 20+ years of service, three managers have 15 – 19 years of service, and eleven managers have 10 – 14 years of service. As a manager moves into step 10, 10 – 14 years of service to the District, the manager will receive a 2% increase to his/her salary as applied to Step 5.

Revised salary schedules are attached for review.

**RECOMMENDATION:**

Administration recommends approval of the proposed revised management and Confidential Employee Salary Schedule effective July 1, 2019.

**FISCAL IMPACT:**

The estimated impact to District funds are as follows:

Fund	2018-19 Impact
General	\$44,835
Cafeteria	\$2,669
Enterprise – OST Programs	\$12,980
<b>Total</b>	<b>\$60,484</b>

**STUDENT ACHIEVEMENT IMPACT:**

Knowledgeable, motivated, and inspired employees contribute to student success.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.1.

Santee School District  
 CERTIFICATED MANAGEMENT SALARY SCHEDULE  
 2018-19

POSITION TITLE	Work Days	Step 1	Step 2	Step 3	Step 4	Step 5	Step 10 <sup>7</sup> (10 Yrs)	Step 15 <sup>7</sup> (15 Yrs)	Step 20 <sup>7</sup> (20 Yrs)
Director, Special Education	224 <sup>1</sup>	123,141	129,298	135,763	142,551	149,679	152,673	155,666	158,660
Director, Assessment and Learning Support <sup>3</sup>	214	117,642	123,524	129,700	136,185	142,994	145,854	148,714	151,574
Director, Curriculum and Assessment	214 <sup>2</sup>	117,642	123,524	129,700	136,185	142,994	145,854	148,714	151,574
Director, Instructional Technology <sup>3</sup>	214	117,642	123,524	129,700	136,185	142,994	145,854	148,714	151,574
Principal	204	112,142	117,749	123,636	129,818	136,309	139,035	141,761	144,488
Director, Pupil Services and Student Well-Being <sup>4</sup>	204	112,142	117,749	123,636	129,818	136,309	139,035	141,761	144,488
Coordinator, Health and Nursing Services <sup>6</sup>	200	95,322	100,088	105,092	110,347	115,864	118,181	120,499	122,816
Coordinator, Special Education <sup>5</sup>	200	95,322	100,088	105,092	110,347	115,864	118,181	120,499	122,816
Vice Principal	200	95,322	100,088	105,092	110,347	115,864	118,181	120,499	122,816

Notes: 1.

Education Advancements  
 MA+15 - Add \$500 to annual salary  
 MA+30 - Add \$1,000 to annual salary  
 MA+45 - Add \$1,500 to annual salary  
 Doctorate - Add \$2,000 to annual salary

2.

Experience Credit - Up to and including four (4) years experience outside the District may be allowed. The Board retains the authority to approve the salary of new positions and the experience/educational credit to be awarded for placement on an existing salary schedule.

3.

Employee Benefits - The District will contribute up to a maximum of \$7,200 annually toward employee health insurance, dependent health insurance, employee dental insurance, dependent dental insurance, employee life insurance, employee income protection insurance, employee tax sheltered annuity, and vision insurance.

<sup>1</sup> Work days for Director, Special Education increased from 214 to 224 (Board action 11/17/15).

<sup>2</sup> Work days for Director, Curriculum and Assessment reduced from 224 to 214 (Board action 3/21/17).

<sup>3</sup> New Job Description (Board action 5/3/16)

<sup>4</sup> New Job Description (Board action 5/1/18; effective 7/1/18).

<sup>5</sup> New Job Description (Board action 3/5/19; effective 3/5/19).

<sup>6</sup> New Job Description (Board action 6/4/19; effective 7/1/19)

<sup>7</sup> New Steps for years in Management/Confidential position (Board action 8/20/2019; effective 7/1/2019).

Effective: July 1, 2018



Santee School District  
**CLASSIFIED MANAGEMENT AND CONFIDENTIAL SALARY SCHEDULE**  
 2018-19

CLASSIFIED MANAGEMENT	Work Schedule	Step 1	Step 2	Step 3	Step 4	Step 5	Step 10 <sup>c</sup> (10 Yrs)	Step 15 <sup>c</sup> (15 Yrs)	Step 20 <sup>c</sup> (20 Yrs)
Director II, Facilities Planning and Construction <sup>b</sup>	12 month	117,642	123,524	129,700	136,185	142,994	145,854	148,714	151,574
Director of Facilities / Modernization	12 month	108,969	114,417	120,138	126,145	132,452	135,101	137,750	140,399
Director, Fiscal Services	12 month	108,969	114,417	120,138	126,145	132,452	135,101	137,750	140,399
Director, Information Systems Technology	12 month	108,969	114,417	120,138	126,145	132,452	135,101	137,750	140,399
Director of Facilities, Maintenance, and Operations	12 month	97,474	102,348	107,465	112,838	118,480	120,850	123,219	125,589
Director of Out-of-School Time Programs	12 month	93,336	98,003	102,903	108,048	113,450	115,719	117,988	120,257
Director, Child Nutrition Services	12 month	86,720	91,056	95,609	100,389	105,408	107,516	109,624	111,732
Project Coordinator	12 month	86,720	91,056	95,609	100,389	105,408	107,516	109,624	111,732
Director of Transportation	12 month	79,455	83,428	87,599	91,979	96,578	98,510	100,441	102,373
Director, Community Collaborative	12 month	75,143	78,900	82,845	86,987	91,336	93,163	94,989	96,816
Business Services Coordinator	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Community Collaborative Coordinator	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Database Network Analyst	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Middle School Coordinator	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Out of School Time Coordinator	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Systems Administrator	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Systems Analyst	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Telecommunication / Network E-Rate Administrator	12 month	70,889	74,433	78,155	82,063	86,166	87,889	89,613	91,336
Out of School Time Regional Coordinator	12 month	59,446	62,418	65,539	68,816	72,257	73,702	75,147	76,592

CONFIDENTIAL	Work Schedule	Step 1	Step 2	Step 3	Step 4	Step 5	Step 10 <sup>c</sup> (10 Yrs)	Step 15 <sup>c</sup> (15 Yrs)	Step 20 <sup>c</sup> (20 Yrs)
Executive Assistant <sup>a</sup>	12 month	81,489	85,563	89,841	94,333	99,050	101,031	103,012	104,993
Administrative Secretary	12 month	64,511	67,737	71,124	74,680	78,414	79,982	81,551	83,119
Payroll Specialist	12 month	59,446	62,418	65,539	68,816	72,257	73,702	75,147	76,592

Notes:

- Experience Credit - Up to and including four (4) years experience outside the District may be allowed. The Board retains the authority to approve the salary of new positions and the experience/educational credit to be awarded for placement on an existing salary schedule.
- Employee Benefits - The District will contribute up to a maximum of \$7,200 annually toward employee health insurance, dependent health insurance, employee dental insurance, dependent dental insurance, employee life insurance, employee income protection insurance, employee tax sheltered annuity, and vision insurance.
- Study Incentive - The District will pay \$216 annually for every 10 semester units of college credit earned.
- Study Incentive - Confidential, 5%: Four Professional Growth Increments required.

<sup>a</sup> Includes Executive Council Member Mileage Stipend.

<sup>b</sup> Position added effective April 1, 2019

<sup>c</sup> New steps for years in Management/Confidential position (Board action 8/20/2019; Effective 7/1/2019)

Effective: July 1, 2018

Discussion and/or Action Item E.1.2.

Approval of Santee School District  
Student Profile

Prepared by Dr. Kristin Baranski  
August 20, 2019

**BACKGROUND:**

Over the course of the 2018-19 school year, the District has been working on a re-visioning process, including the creation of new District vision and mission statements and a graduate profile. At the March 5, 2019 Board of Education meeting, the Board approved the revised District vision and mission statements. On March 27, 2019 and May 23, 2019, the graduate profile subcommittee of the strategic planning committee met to define student behaviors for the creation of a District graduate profile.

Unlike a mission or vision statement, a graduate profile is a document that specifies the cognitive, personal, and interpersonal competencies students should have when they promote from a school district. The profile is a clear visualization of priority goals for teaching and learning that can be easily communicated to students, parents, faculty, and staff to align their collective efforts.

The attached is a final draft of the Santee School District graduate profile content is presented to the Board this evening for review and approval. Any action is at the discretion of the Board.

**RECOMMENDATION:**

It is recommended that the Board of Education review and approve the graduate profile content. Action, if any, is at the discretion of the Board.

**FISCAL IMPACT:**

None.

**STUDENT ACHIEVEMENT IMPACT:**

The student profile specifies the cognitive, personal, and interpersonal competencies students should have when they promote from Santee School District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.2.



# Santee School District Student Profile



## Learn Continuously and Passionately

Students relentlessly pursue knowledge and skills with confidence, passion, and vigor.



## Care Compassionately for Self, Others, and the Community

Students reflect on individual actions and how these actions affect themselves and others, continuously demonstrating empathy, respect, responsibility, and integrity.



Students will be academically prepared for high school and beyond



## Lead with Courage

Students inspire and influence positive change in the world around them.



## Communicate and Collaborate Effectively

Students think and exchange ideas with clarity, listen to understand, and interact productively to achieve common goals.



## Think Creatively and Critically

Students use a variety of resources to identify problems and solutions.

**Item F. BOARD POLICIES AND BYLAWS**

Agenda Item F.

Board Policies and Bylaws F.1.1.  
Prepared by Karl Christensen  
August 20, 2019

Second Reading: Revised Board Policy 3000,  
Concepts and Roles

**BACKGROUND:**

Board Policy 3000 pertains to the concepts and roles of the business and other noninstructional operations of the District. Revisions to Board Policy 3000 incorporate various changes to the Legal Reference and Management Resources sections of the document that are included in the latest version of the California School Boards' Association's policy.

**RECOMMENDATION:**

It is recommended that the Board of Education review, approve, and adopt the proposed revisions to Board Policy 3000, Concepts and Roles, in a second reading as presented.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.

**CONCEPTS AND ROLES**

The Governing Board recognizes that the business and other noninstructional operations of the district support the educational program by maximizing and prioritizing resources and providing a safe and healthy environment for students and staff. The Superintendent or designee shall ensure that the district's business and noninstructional operations are efficient and responsive to the needs of students, parents/guardians, staff, and the community.

The district shall maintain high standards of safety in the operation of facilities, equipment, and services. The Superintendent or designee shall establish a risk management program that promotes safety and protects district resources.

In the development of a district budget, the Board and the Superintendent or designee shall establish a calendar that reflects the full budget cycle and a process that satisfies the requirements of law, including opportunities for public input. The Superintendent or designee shall provide fiscal data and prepare a proposed budget document within the budget priorities and parameters set by the Board. The Board shall adopt a budget that is aligned with the district's vision and goals and enables the district to meet its fiscal obligations.

The Board expects sound fiscal management from the administration. The Superintendent or designee shall administer the adopted budget in accordance with Board policies and accepted business practices.

The Board shall monitor financial operations so as to ensure the district's fiscal integrity and accountability to the community. The Superintendent or designee shall complete all required financial reports, facilitate the independent audit process, recommend financial plans for meeting program needs, and keep the Board informed about the district's fiscal and noninstructional operations.

*Legal Reference: (see next page)*

## CONCEPTS AND ROLES (continued)

### *Legal Reference:*

#### EDUCATION CODE

- 35035 Powers and duties of superintendent
- 35160 Authority of governing boards
- 35160.1 Broad authority of school district
- 35161 Powers and duties of governing boards
- ~~44518-44519.2 Chief business officer training program~~

### *Management Resources:*

#### CSBA PUBLICATIONS

- ~~Maximizing School Board Governance: Understanding California's Public School Finance System, 2006~~
- ~~Maximizing School Board Governance: Budget Planning and Adoption, 2006~~
- ~~Maximizing School Board Governance: Understanding District Budgets, 2006~~
- ~~Maximizing School Board Governance: Fiscal Accountability, 2006~~
- ~~School Finance CD-ROM, 2005~~

#### WEB SITES

- CSBA: <http://www.csba.org>
- California Association of School Business Officials: <http://www.casbo.org>
- California Department of Education: <http://www.cde.ca.gov>
- Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>
- School Services of California: <http://www.sscal.com>

Board Policies and Bylaws F.1.2.  
Prepared by Karl Christensen  
August 6, 2019

Second Reading: Revised Board Policy 3100,  
Budget; and Deletion of Board Policy 3101,  
Fund Balance

**BACKGROUND:**

Board Policy 3100 pertains to the development of the District's budget and adoption process. Proposed revisions to Board Policy 3100 incorporate various changes that are included in the latest version of the California School Boards' Association policy. The proposed revisions include the addition of content on fund balance. Therefore, Board Policy 3101, Fund Balance, is obsolete and may be deleted.

**RECOMMENDATION:**

It is recommended that the Board of Education review, approve, and adopt the proposed revisions to Board Policy 3100, Budget; and Delete Board Policy 3101, Fund Balance, in a second reading as presented.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.2.



**BUDGET**

The Governing Board recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with and reflects the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide ~~administrative~~ decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

**Budget Development and Adoption Process**

~~The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.~~

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff ~~at all levels~~ in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127 a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1).

The Superintendent or designee shall ensure that the proposed district budget is clearly presented and effectively communicated to the Board, staff, and public. He/she may adapt or supplement the format prescribed by the Superintendent of Public Instruction (SPI) as necessary for these purposes. However, the budget that is formally adopted by the Board shall be in the state required format. The budget that is presented at the public hearing as well as the budget formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

## BUDGET

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file the adopted district budget with the County Superintendent of Schools. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127).

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to the County Superintendent's recommendations at a regular public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127).

### Budget Advisory Committee

The Board ~~shall~~ ~~may~~ appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board, ~~Superintendent or designee.~~

### Budget Criteria and Standards

~~In developing the district budget, the Superintendent or designee shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the status of labor agreements. (Education Code 33127, 33128, 33129; 5 CCR 15440-15451)~~ The district budget shall be developed in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. In addition, the Superintendent or designee shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33129, 42127.01; 5 CCR 15440-15451)

~~The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of 5 CCR 15450.~~

## **BUDGET**

The district budget shall provide for increased or improved services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

### **Fund Balance**

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.
3. Committed fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent shall have discretion to further delegate the authority to assign funds.

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

## **BUDGET**

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

### **Reserve Balance**

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year following the fiscal year in which the district is notified by the SPI that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds, unless the requirement is waived in accordance with Education Code 42127.01. (Education Code 42127.01)

### **Long-Term Financial Obligations**

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

~~When~~ the Superintendent or designee shall annually presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, ~~the Board shall disclose~~, as a separate

## BUDGET

agenda item at the same meeting, the Board shall disclose whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

~~When~~ the Superintendent or designee shall annually presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, and the actuarial reports upon which the estimated costs are based. the Board shall disclose, as a separate agenda item at the same meeting, the Board shall disclose, whether ~~or not~~ it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

### Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

#### *Legal Reference:*

##### EDUCATION CODE

*1240 Duties of county superintendent of schools*

*33127-33131 Standards and criteria for local budgets and expenditures*

~~*35035 Powers and duties of superintendent*~~

~~*35161 Powers and duties, generally, of governing boards*~~

*42103 Public hearing on proposed budget; requirements for content of proposed budget*

*421220-42129 Budget requirements*

~~*42132 Resolutions identifying estimated appropriations limit*~~

*42130-42134 Financial certifications*

*42140-42142 Disclosure of fiscal obligations*

**BUDGET***Legal Reference (continued):*

42238-42251 Apportionments to districts, especially:  
42238.01-42238.07 Local control funding formula  
 42602 Use of unbudgeted funds  
 42610 Appropriation of excess funds and limitation thereon  
~~44518-44519.2 Chief business officer training program~~  
 45253 Annual budget of personnel commission  
 45254 First year budget of personnel commission  
GOVERNMENT CODE  
 7900-7914 Appropriations limit  
21710-21716 California Employer's Pension Prefunding Trust Program  
CODE OF REGULATIONS, TITLE 5  
 15060 Standardized account code structure  
 15440-15451 Criteria and standards for school district budgets  
15494-15497 Local control funding formula, supplemental and concentration grant expenditures

*Management Resources:*CSBA PUBLICATIONS~~Maximizing School Board Governance: Budget Planning and Adoption, 2006~~~~Maximizing School Board Governance: Understanding District Budgets, 2006~~~~School Finance CD-ROM, 2005~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSCalifornia School Accounting ManualNew Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONSFiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, December 2015GOVERNMENT FINANCE OFFICERS ASSOCIATIONBest Practice: Fund Balance Guidelines for the General Fund, September 2015~~Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006~~GOVERNMENTAL ACCOUNTING STANDARDS BOARD~~Statement 34, Basic Financial Statements and Management's Discussion and Analysis—For State and Local Governments, June 1999~~~~Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004~~Statement 75, Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions, June 2015Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, February 2009WEB SITESCSBA: <http://www.csba.org>Association of California School Administrators: <http://www.acsa.org>California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>California Department of Finance: <http://www.dof.ca.gov>Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>Government Finance Officers Association: <http://www.gfoa.org>Governmental Accounting Standards Board: <http://www.gasb.org>Legislative Analyst's Office: <http://www.lao.ca.gov>School Services of California, Inc.: <http://www.sscal.com>

Policy adopted: March 3, 2009

Policy revised:

**SANTEE SCHOOL DISTRICT**

Santee, California

**FUND BALANCE**

~~The Governmental Accounting Standards Board (GASB) issued Statement 54 (GASB 54) that goes into effect for fiscal year 2010-11 financial statements. This statement considerably alters the categories and terminology used to describe the components that compose fund balance. These changes are intended to enhance how fund balance information is reported by establishing new classifications that are easier to understand.~~

~~The District hereby establishes and will maintain components of Fund Balance, as defined herein, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This policy shall only apply to the District's governmental funds.~~

~~Fund Balance information is used to identify the available resources to repay long term debt, reduce property taxes, add new governmental programs, expand existing ones, or enhance the financial position of the District, in accordance with policies established by the Board of Education.~~

~~Fund balance reporting is unique to governmental fund accounting. It has traditionally been broken into reservations and designations with the remainder being reported as undesignated/unreserved/unappropriated. GASB 54 implements a five-tier fund balance classification based on spending constraints on the use of these resources. The five classifications are:~~

- ~~1. Non-Spendable fund balance~~
- ~~2. Restricted fund balance~~
- ~~3. Committed fund balance~~
- ~~4. Assigned fund balance~~
- ~~5. Unassigned fund balance~~

**Definitions**

~~**Fund Balance** — refers to the difference between assets and fund liabilities in the governmental funds balance sheet and is referred to as fund equity.~~

~~**Non-Spendable Fund Balance** — Amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory, pre-paid expenses, and revolving cash fund amounts.~~

~~**Restricted Fund Balance** — Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors), or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.~~

~~**Committed Fund Balance** — Amounts subject to internal constraints self-imposed by the District's highest level of decision-making authority. Commitments may be changed or lifted only by the Board of Education taking the same formal action that imposed the constraint originally.~~

~~**Assigned Fund Balance**— Amounts the District intends to use for a specific purpose. Assignments may be established by the governing board or by a designee of the Board. Examples include site carry overs and accrued vacation.~~

~~**Unassigned Fund Balance**— Amounts representing the residual balance in the General Fund that has not been assigned to other funds and that are not in the other classifications. The Reserve For Economic Uncertainty falls into this classification.~~

### **Classification of Fund Balance Amounts**

~~When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first unless legal requirements disallow it.~~

~~When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts; unless the Board of Education has provided otherwise in its commitment or assignment actions.~~

### **Authority to Commit Funds**

~~The Board of Education shall have the sole authority to commit funds. Any funds set aside as Committed Fund Balance requires the passage of a resolution by a simple majority vote. The passage of a resolution must take place prior to June 30<sup>th</sup> of the applicable fiscal year. If the actual amount of the commitment is not available by June 30<sup>th</sup>, the resolution must state the process or formula necessary to calculate the actual amount as soon as information is available.~~

### **Authority to Assign Funds**

~~The Superintendent and Assistant Superintendent Business Services shall have authority to assign amounts of fund balance to a specific purpose; however, before expenditure, amounts must be appropriated by the Board of Education.~~

~~The Board of Education has the authority to set aside funds as Assigned Fund Balance with a simple majority vote. The same action is required to change or remove the assignment.~~

### **Minimum Level of Unassigned Fund Balance**

~~The District is committed to maintaining a prudent level of financial resources to ensure adequate cash and protect against the need to reduce service levels because of temporary revenue shortfalls or unanticipated expenditures. The District's minimum fund balance policy requires a reserve for economic uncertainties consisting of unassigned amounts equal to 3% of general fund operating expenses and other financing uses.~~

~~Legal Reference: (see next page)~~



*Legal Reference:*

EDUCATION CODE

*1240 Duties of county superintendent of schools*  
*33127-33131 Standards and criteria for local budgets and expenditures*  
*35035 Powers and duties of superintendent*  
*35161 Powers and duties, generally, of governing boards*  
*42103 Public hearing on proposed budget; requirements for content of proposed budget*  
*42120-42129 Budget requirements*  
*42132 Resolutions identifying estimated appropriations limit*  
*42602 Use of unbudgeted funds*  
*42610 Appropriation of excess funds and limitation thereon*  
*44518-44519.2 Chief business officer training program*  
*45253 Annual budget of personnel commission*  
*45254 First year budget of personnel commission*

GOVERNMENT CODE

*7900-7914 Appropriations limit*

CODE OF REGULATIONS, TITLE 5

*15060 Standardized account code structure*  
*15440-15451 Criteria and standards for school district budgets*

*Management Resources:*

CSBA PUBLICATIONS

*Maximizing School Board Governance: Budget Planning and Adoption, 2006*  
*Maximizing School Board Governance: Understanding District Budgets, 2006*  
*School Finance CD-ROM, 2005*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*California School Accounting Manual*

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

*Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006*

GOVERNMENTAL ACCOUNTING STANDARDS BOARD

*Statement 34, Basic Financial Statements and Management's Discussion and Analysis—For State and Local Governments, June 1999*

*Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004*

WEB SITES

*CSBA: <http://www.esba.org>*

*Association of California School Administrators: <http://www.acsa.org>*

*California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>*

*California Department of Finance: <http://www.dof.ca.gov>*

*Fiscal Crisis and Management Assistance Team: <http://www.femat.org>*

*Governmental Accounting Standards Board: <http://www.gasb.org>*

*Legislative Analyst's Office: <http://www.lao.ca.gov>*

*School Services of California, Inc.: <http://www.sscal.com>*

Policy 3101  
adopted: June 21, 2011

SANTEE SCHOOL DISTRICT  
Santee, California

Board Policies and Bylaws Item F.1.3.  
Prepared by Dr. Kristin Baranski  
August 20, 2019

Second Reading: Revised Board Policy 3515  
Campus Security; and Deletion of Board  
Policy 3515.3 Electronic Surveillance

**BACKGROUND:**

The District adopted Board Policy and Administrative Regulation 3515.3 in December 2009. Since then, CSBA modified Board Policy 3515.3 to discuss District Police/Security Department. Board Policy 3515.3 is no longer applicable to the District.

Revised Board Policy 3515 – Campus Security was updated to reflect CSBA language on the use of a surveillance system.

This policy was presented to the Board as a first reading at the August 6, 2019 meeting.

**RECOMMENDATION:**

Revised Board Policy 3515 Campus Security; and Deletion of Board Policy 3515.3 Electronic Surveillance is being presented as a second reading and request for approval.

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact to this item.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Agenda Item F.1.3.

**CAMPUS SECURITY**

The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

The Superintendent or designee shall ensure that campus safety procedures are developed which are consistent with the goals and objectives of the district's safety and site-level safety plans. In order to secure buildings and educational personnel from trespassers or persons who may pose a threat or who may disrupt the school's educational climate and culture, procedures such as visitor registration and requiring staff or student identification tags on school district property may be invoked.

In order to secure the campus perimeter and provide for facility safety upkeep, procedures may be implemented to prevent criminal activity. These strategies shall include on-going and systematic inspection as provided by district policies and the Education Code, analysis of the building security system, lighting system, and campus fencing.

Additional considerations in implementing these strategies include accessing control of facility keys and other school inventory, reducing the probability of faulty equipment, guarding against the chance of electrical shock, protecting against vandalism and burglary, discouraging and covering graffiti, recovering property that is lost or stolen as is optimum, maintaining and preventing facility defacement, and minimizing fire hazards. In addition, parking lot design, including methods to encourage through traffic, as well as campus beautification may be studied and strategies implemented as funds are available to beautify the buildings and surrounding district property.

**Surveillance Systems**

The Board believes that reasonable use of surveillance cameras will help the district achieve its goals for campus security. In consultation with the safety planning committee and relevant staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

(cf. 5131.1 - Bus Conduct)

(cf. 5145.12 - Search and Seizure)

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff, and visitors that surveillance may occur and shall state whether the district's system is actively monitored by school personnel. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where

**CAMPUS SECURITY**

surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured by the camera may be referred to local law enforcement, as appropriate.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

*Legal Reference: (see next page)*

**CAMPUS SECURITY**

*Legal Reference:*

EDUCATION CODE

- 32020 Access gates
- 32211 Threatened disruption or interference with classes
- 32280-32288 School safety plans
- 35160 Authority of governing boards
- 35160.1 Broad authority of school districts
- 38000-38005 Security patrols
- 49050-49051 Searches by school employees
- 49060-49079 Student records

PENAL CODE

- 469 Unauthorized making, duplicating or possession of key to public building
- 626-626.10 Disruption of schools

CALIFORNIA CONSTITUTION

- Article 1, Section 28(c) Right to Safe Schools

UNITED STATES CODE, TITLE 20

- 1232g Family Educational Rights and Privacy Act

COURT DECISIONS

- New Jersey v. T.L.O. (1985) 469 U.S. 325

ATTORNEY GENERAL OPINIONS

- 83 Ops.Cal.Atty.Gen. 257 (2000)
- 75 Ops.Cal.Atty.Gen. 155 (1992)

*Management Resources:*

CSBA PUBLICATIONS

- Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

- Safe Schools: A Planning Guide for Action, 2002

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

- The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

- CSBA: <http://www.csba.org>
- California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/l/ss>
- National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

Policy  
adopted: March 3, 2009  
Revised:

**SANTEE SCHOOL DISTRICT**  
Santee, California

**ELECTRONIC SURVEILLANCE**

The Board of Education is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board of Education recognizes the importance and responsibility to maintain security, order, and discipline on all district property, including but not limited to, the District office, school buildings, school grounds, and school vehicles. The Superintendent or designee shall develop campus security procedures which are consistent with the goals and objectives of the district's comprehensive safety plan and site level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

The students and staff of the District recognize that their security and safety depend upon the capacity of the District to maintain discipline and order and, consequently, supervision over and the ability to impose certain conditions on the activities of students is assumed and expected. Nevertheless, the District recognizes established privacy interests of its students and staff, and is committed to protect the confidentiality of students' and staff's records maintained by the district to the extent authorized by law.

The District has determined that electronic surveillance systems are beneficial for monitoring activity on district and school property, and in school vehicles in order to protect the health, welfare and safety of its students, staff, and other authorized occupants. Accordingly, the District authorizes the use of electronic surveillance in the form of video camera surveillance on the District office, District school grounds, and in its transportation vehicles as detailed in AR-3515.3.

*Legal References:*

*EDUCATION CODE:*

- 35160-35160.1 Authority of Governing Boards*
- 32228-32254 School Safety and Violence Prevention Act*
- 44031 Personnel File Contents and Inspection*
- 49060-49079, 44031 Pupil Records; Rights of Parents; Privacy*
- 51512 Prohibited Use of Electronic Listening Device*

*GOVERNMENT CODE:*

- 6250-6270 California Public Records Act*

*PENAL CODE:*

- 632 Eavesdropping on Confidential Communications*

*CALIFORNIA CONSTITUTION:*

- Article I, Sections 1 Declaration of Rights*
- Article I, Section 13 Searches and Seizures*
- Article I, 28(e) Right to Safe Schools*

*CALIFORNIA CASE LAW:*

- Evens v. Superior Court (1999), 77 Cal.App. 4th 320*

*FEDERAL LAW:*

- 18 U.S.C. Sections 2510-2521, Electronic Communications Privacy Act of 1986*
- 20 U.S.C. Section 1232(g), Family Educational Rights and Privacy Act*

Policy  
adopted: December 15, 2009

**SANTEE SCHOOL DISTRICT**  
Santee, California

Board Policies and Bylaws Item F.1.4.  
Prepared by Tim Larson  
August 20, 2019

Second Reading: Revised Board Policy  
4119.21, 4219.21, 4319.21, Professional  
Standards

**BACKGROUND:**

Revised Board Policy 4119.21, Professional Standards was updated to reflect CSBA language. This policy was presented to the Board as a first reading at the August 6, 2019 meeting.

**RECOMMENDATION:**

Revised Board Policy 4119.21, Professional Standards is being presented as a second reading and request for approval. Action is at the discretion of the Board.

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact to this item.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Agenda Item F.1.4.

**All Personnel**

BP 4119.21(a)

4219.21

**PROFESSIONAL STANDARDS**

4319.21

Public education is a cooperative venture involving the services of many people. The district functions best when there is a spirit of cooperation among all employees--when the employees have confidence in and respect for the rights and responsibilities of others.

The Governing Board considers district employment as the employee's primary job regardless of social or business commitments. All employees have an obligation to perform duties consistent with the standards of the district and are subject to the policies of the Board, administrative regulations, applicable laws, and current employee agreements. No staff member shall be released during the work day for employment in any activity for which the employee shall receive remuneration.

Certificated employees are required to report to duty 30 minutes before the time school commences.

The Board authorizes the Superintendent or designee to make exceptions to the 30 minutes rule in cases where it will be beneficial to the school's educational program.

The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, ~~and~~ abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct ~~should~~ that enhances the integrity of the district, ~~and~~ advances the goals of the district's educational programs, and contributes to a positive school climate.

Each employee ~~should make a commitment~~ is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and ~~should focus on his/her contribution to~~ contribute to the learning and achievement of district students.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

~~All employees should attempt to conduct themselves in a manner that will serve as a good example to youth. They should also seek to learn as much as possible about the total program of the schools, for they will be called upon frequently to answer questions about the schools and to interpret the school program to the community.~~

Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon



**All Personnel**

BP 4119.21(b)

4219.21

**PROFESSIONAL STANDARDS**

4319.21

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity

9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

**All Personnel**

BP 4119.21(c)  
4219.21  
4319.21

**PROFESSIONAL STANDARDS**

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)

*Legal Reference:*

EDUCATION CODE

200-262.4 Prohibition of discrimination

44050 Employee code of conduct; interaction with students

44242.5 Reports and review of alleged misconduct

48980 Parental notifications

PENAL CODE

11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80303 Reports of dismissal, resignation and other terminations for alleged misconduct

80331-80338 Rules of conduct for professional educators

All Personnel

BP 4119.21(d)  
4219.21  
4319.21

**PROFESSIONAL STANDARDS**

*Management Resources:*

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Professional Standards for Educational Leaders, February 2014

California Standards for the Teaching Profession, 2009

CDE PUBLICATIONS

California Professional Standards for Educational Leaders, 2001

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

Professional Standards for Educational Leaders, 2015

Standards for School Leaders, 1996

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

Code of Ethics of the Education Profession, 1975

WESTED PUBLICATIONS

Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Association of California School Administrators: <http://www.acsa.org>

California School Leadership Academy: <http://www.csla.org>

Council of Chief State School Officers: <http://www.ccsso.org>

California Teachers Association: <http://www.cta.org>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

WestEd: <http://www.wested.org>

Policy  
adopted: May 5, 2009  
Revised: August 17, 2010  
August \_\_\_\_, 2019

**SANTEE SCHOOL DISTRICT**  
Santee, California

Board Policies and Bylaws F.1.5.  
Prepared by Karl Christensen  
August 20, 2019

First Reading: Revised Board Policy 3110,  
Transfer of Funds

**BACKGROUND:**

The Governing Board recognizes its responsibility to monitor the district's fiscal practices to ensure accountability regarding the expenditure of public funds and compliance with legal requirements.

The total amount budgeted by the district for each major classification of expenditures, as listed in the California Department of Education's budget forms, shall be the maximum amount which the district may expend for that classification for the school year. (Education Code 42600)

However, when it is in the best interest of the district, the Board may need to authorize the transfer of funds from one fund to another. Board Policy 3110 pertains to transferring of funds and is the latest version of the California School Boards' Association's suggested policy.

**RECOMMENDATION:**

Board Policy 3110, Transfer of Funds, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.5.

**TRANSFERRING OF FUNDS**

The Governing Board recognizes its responsibility to monitor the district's fiscal practices to ensure accountability regarding the expenditure of public funds and compliance with legal requirements.

The total amount budgeted by the district for each major classification of expenditures, as listed in the California Department of Education's budget forms, shall be the maximum amount which the district may expend for that classification for the school year. (Education Code 42600)

However, when it is in the best interest of the district, the Board may:

1. At any time, adopt a written resolution providing for transfers from the designated fund balance or the unappropriated fund balance to any expenditure classification or between classifications. The resolution shall be filed with the County Superintendent of Schools and the county auditor. (Education Code 42600)
2. Direct the temporary transfer of monies held in any district fund or account to another fund or account as necessary for the payment of obligations. Such borrowing shall occur only when the fund or account receiving the money will earn sufficient income during the current fiscal year to repay the amount transferred. No more than 75 percent of the maximum amount held in any fund or account during the current fiscal year may be transferred. Amounts transferred shall be repaid in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. (Education Code 42603)
3. At the close of a school year, request that the County Superintendent make transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification(s), or balance any expenditure classifications of the district budget as necessary for the payment of obligations incurred during that school year. (Education Code 42601)
4. Specify amounts to be transferred by the county auditor and treasurer from the district's general fund to the special reserve fund during the fiscal year. If any special reserve funds are maintained for purposes other than capital outlay or if monies in the special reserve fund are not actually encumbered for ongoing expenses, the Board may transfer those monies into the general fund for the general operating purposes of the district. If any monies remain in the special reserve fund at the conclusion of a project, the Board may, by written request to the County Superintendent, auditor, and treasurer, transfer those monies to the district's general fund. (Education Code 42841-42843)
5. Transfer monies between other funds or accounts when authorized by law.

(Legal Reference on next page)

Legal Reference:

EDUCATION CODE

78 Definition, governing board

5200 Districts governed by boards of education

16095 Transfer of district funds to district state school building fund

41301 Section A state school fund allocation schedule

42125 Designated and unappropriated fund balances

42238-42251 Apportionments to districts, especially:

42238.01-42238.07 Local control funding formula

42600 District budget limitation on expenditure

42601 Transfers between funds to permit payment of obligations at close of year

42603 Transfer of monies held in any fund or account to another fund; repayment

42840-42843 Special reserve fund

52616.4 Expenditures from adult education fund

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Policy  
Adopted:

**SANTEE SCHOOL DISTRICT**  
Santee, California

**Item G. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

**Item I. CLOSED SESSION**

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will go into Closed Session to discuss:*

1. **Conference with Legal Counsel – Existing Litigation**  
*- Case #: 37-2017-00051097-CU-PO-CTL*
  
2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Property: Chet F. Harritt School and Santee City Properties  
(8120 Arlette Street, Santee, CA 92071)  
Agency Negotiator: Karl Christensen, Assistant Superintendent*
  
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations  
Agency Negotiators: Tim Larson, Assistant Superintendent  
Employee Organizations: Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)*
  
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

**Item J. RECONVENE TO PUBLIC SESSION**

**Item K. ADJOURNMENT**

Agenda Items G, H, I, J, and K.